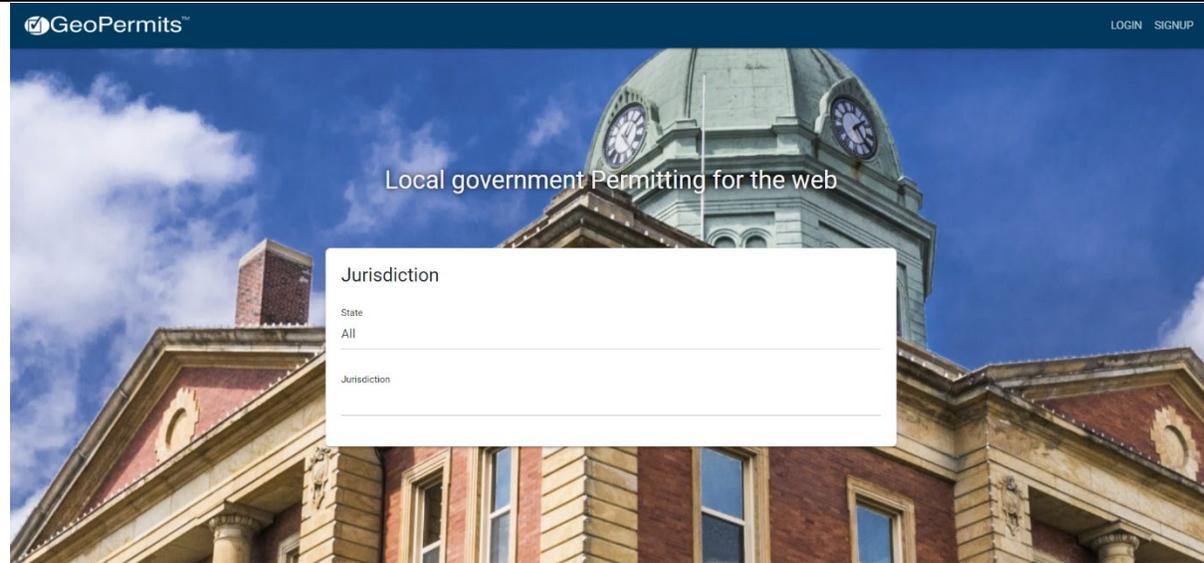
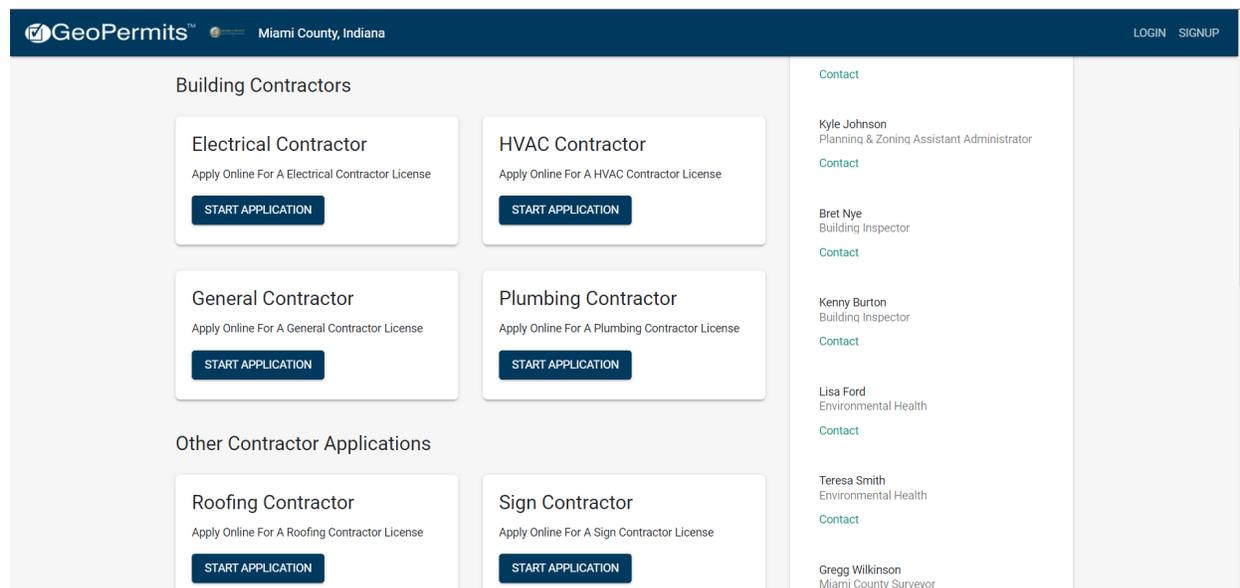


# How to Register Online as a Contractor

1. Go to <https://permitting.schneidergis.com/>
2. Select **Indiana** under “**State**” and select **Miami County, Indiana** under “**Jurisdiction**”.



3. Click “**Start Application**” under the type of contractor that you want to register as.



# How to Register Online as a Contractor

 LOGIN SIGNUP

### Register New User

Full Name \*

\_\_\_\_\_

User Name \*

\_\_\_\_\_

Password \*

\_\_\_\_\_

Confirm Password \*

\_\_\_\_\_

Email Address \*

\_\_\_\_\_

Street Address

\_\_\_\_\_

Address 2

\_\_\_\_\_

 **MIAMI COUNTY**  
INDIANA  
Est. 1815

### General Contractor

CR-21969

[VIEW SUMMARY](#) [NOTES](#)

- 1** Contractor & Company Info
- 2 Contractor Requirements
- 3 Fees
- 4 Pay Fees
- 5 Next Steps...

Estimated Fees

Estimated Total \$0.00

### Contractor & Company Info

[SHARE](#)

Business Name \*

BzzzzElectric

Mailing Address

Address 1 \*

25 N Broadway

Address 2

\_\_\_\_\_

City \*

Peru

State \*

[BACK](#) [DISCARD](#) [SAVE & EXIT](#) [NEXT](#)

# How to Register Online as a Contractor

**MIAMI COUNTY INDIANA**  
General Contractor  
CR-21969  
VIEW SUMMARY NOTES

1 Contractor & Company Info  
2 Contractor Requirements  
3 Fees  
4 Pay Fees  
5 Next Steps...

Estimated Fees  
Estimated Total \$0.00

Contractor Requirements

Workers Comp Expiration Date \*  
mm/dd/yyyy

Worker's Comp Proof Doc \*  
SELECT FILES  
Valid Document Types: pdf

Workman's Comp Provider \*

Liability Insurance Expiration Date \*  
mm/dd/yyyy

Liability Ins Proof Doc \*  
SELECT FILES

BACK DISCARD SAVE & EXIT NEXT

6. At the bottom of the information page, please attach a copy of your Certificate of Insurance

**MIAMI COUNTY INDIANA**  
General Contractor  
CR-21969  
VIEW SUMMARY NOTES

1 Contractor & Company Info  
2 Contractor Requirements  
3 Fees  
4 Pay Fees  
5 Next Steps...

Estimated Fees  
Estimated Total \$0.00

Liability Insurance Expiration Date \*  
mm/dd/yyyy

Liability Ins Proof Doc \*  
SELECT FILES  
Valid Document Types: pdf

Liability Insurance Provider \*

Types of Work Contractor Performs \*

By signing below I affirm that all information provided is true to the best of my knowledge \*

BACK DISCARD SAVE & EXIT NEXT

# How to Register Online as a Contractor

The screenshot shows the 'Fees' step of the registration process. On the left sidebar, the Miami County logo is at the top, followed by 'General Contractor' and 'CR-21969'. Below this are 'VIEW SUMMARY' and 'NOTES' buttons. A vertical progress indicator shows five steps: 1. Contractor & Company Info, 2. Contractor Requirements, 3. Fees (highlighted), 4. Pay Fees, and 5. Next Steps... Below the progress indicator is the 'Estimated Fees' section, which shows 'Estimated Total' as '\$0.00'. At the bottom of the sidebar are 'BACK', 'DISCARD', 'SAVE & EXIT', and 'NEXT' buttons. The main content area is titled 'Fees' and shows a 'Registration Fee \*' of '\$50'. A 'SHARE' link is in the top right corner.

The screenshot shows the 'Pay Fees' step of the registration process. The left sidebar is identical to the previous screenshot, but the progress indicator now highlights step 4, 'Pay Fees'. The 'Estimated Fees' section now shows 'Registration Fee' as '\$50.00' and 'Estimated Total' as '\$50.00'. The main content area is titled 'Pay Fees' and features a 'MAKE PAYMENT' button. On the right side, there is a 'Fee Summary' table:

Fee Summary	
Registration Fee	\$50.00
Total Fees	\$50.00
Total Due	\$50.00

The bottom of the sidebar contains the same 'BACK', 'DISCARD', 'SAVE & EXIT', and 'NEXT' buttons. A 'SHARE' link is also present in the top right corner of the main content area.

**8.** Once all information is received the registration will be processed, an individual contractor number will be issued, and a copy will be provided for your records.