

MIAMI COUNTY COMMISSIONERS  
25 N BROADWAY  
PERU, IN 46970  
JULY 20, 2020

Commissioner Hunt called regular meeting of the Board of Commissioners to order. Commissioner West participated after the meeting started via electronic communication.

**PLAN COMMISSION**

Mary Kay McKinney, Plan Commission came before the board to request permission for IT put Outlook on the office cell phones used in her department. Ms. McKinney stated many pictures and other files that are not coming through on their cell phones and IT said this would be the fix. Commissioner Musselman made a motion to approve the request to put Outlook on the Plan Commission cell phones. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 3-0.

**COVID-19 UPDATE**

Dr. Redmon stated the virus continues to spread and numbers continue to rise. Measures continue to slow down the spread of the virus, but it is still very contagious. The biggest area of concern at this time is the reopening of schools. Currently, she is reviewing the county school plans, which will involve strict criteria for students and teachers returning to school who were symptomatic or diagnosed with COVID-19. Dr. Redmon explained the test are not 100% accurate because the virus is fluid. Current measures are considered reactive. There have been false positive and negatives reported. Dr. Redmon reiterated that we are still in stage 4.5 of the Governor's Plan and while some events can proceed, the basic CDC guidelines should continue to be followed such as wearing a mask, practicing social distancing, etc.

**YMCA**

Kathy Brehmer and Stacey McBride came before the board to present the 2<sup>nd</sup> quarter report for Rural Transit. Total operating expense was \$105,845.00 and the program will receive \$79,127.00 in reimbursement from the federal and state. Ms. Brehmer reported few trips made over the last quarter, due to only driving for essential appointments, carrying 1 passenger at a time, disinfecting between drives and offering other limited services. Ms. Brehmer requested the board approve the invoice for reimbursement and she will provide to Commissioner Hunt for signature in a few days. The INDOT system changed and the invoice is not available at this time. Commissioner Musselman made a motion to approve the 2<sup>nd</sup> quarter invoice for reimbursement. Commissioner West 2<sup>nd</sup> the motion and it passed 3-0.

**CAFO ORDINANCE**

The board reviewed Ordinance 7/20/2020 amending the provisions of the Miami County Zoning Ordinance related to confined feeding operations. Commissioner West stated a 7-person committee reviewed the current ordinance and put the zoning requirements specific to CAFO's in a separate ordinance. The committee voted 7-0 to recommend the updated zoning requirements to the Plan Commission. The Plan Commission voted 7-2 to

approve the updated requirements as recommended. Commissioner West made a motion to approve Ordinance 7/20/20 on 1<sup>st</sup> reading. Commissioner Musselman 2<sup>nd</sup> the motion and it passed 3-0. Commissioner West made a motion to suspend the rules and approve the ordinance in the same day. Commissioner Musselman 2<sup>nd</sup> the motion and it passed 3-0. Commissioner West made a motion to adopt Ordinance 7/20/2020 on 2<sup>nd</sup> reading. Commissioner Musselman 2<sup>nd</sup> the motion and it passed 3-0.

### **BLOCK PARTY**

Sandy Chittum, Miami County Chamber of Commerce provided details on the 2<sup>nd</sup> Saturday block party scheduled for August 12, 2020. Plans include a petting zoo, clowns, and rides for children, a possible car show and live radio broadcasting. Ms. Chittum will request a letter with more details from the organizers and bring back to the board for review.

### **COUNTY ENGINEER**

The board discussed the need to advertise for a new county engineer. Commissioner Hunt stated that Jodi Coblentz with DLZ suggested an option to contract with an outside engineer on an “as needed” basis. The contract would include a not to exceed amount and an hourly rate. Ms. Coblentz explained several counties currently use this option, but it does eliminate the ability to receive the state reimbursement for having a licensed engineer and does not provide an onsite employee. Commissioner Musselman spoke to a Wabash County Commissioner about combining engineering services with Miami County, but has not heard back. Commissioner will follow-up with Wabash County. Commissioner West stated that he is not opposed to looking at contracting, but Engineer Einselen does a lot of work requested by the board and does not feel a contractor would do the same. Commissioner Hunt will work with Auditor Brown on drafting a condensed job description and prepare for advertising. Engineer Einselen stated they could find someone to share between counties as long as the job description is clearly defined. Kerry Work, Highway Superintendent expressed concern over not having an engineer in house. Superintendent Worl feels that Engineer Einselen does many smaller things that most people do not realize and would hate to lose that.

### **SALE OF DIRT**

Superintendent Worl received a call from Ron Gohllier to purchase the entire pile of dirt at the Highway Garage. Mr. Gohllier told Superintendent Worl that he was promised the pile at \$10.00 per truckload. Commissioner West noted that Mr. Gohllier contacted him a few weeks ago and instructed that he was not to take any more dirt until Superintendent Worl was done. Superintendent Worl prefers to keep the dirt for future needs, smooth it down and seed it.

### **ROAD CUTS**

Superintendent Worl is working with Attorney Downs to work out the details of the new road cut ordinance. Once finalized, he will bring back for the board to review.

### **VOUCHER FOR TIRES DUMPED**

Superintendent Worl asked about vouchers for farmers who have tires dumped in their ditches. Currently, there is a cap on how many tires you can turn in on the voucher. Commissioner Hunt suggested the farmer contact Samantha St. John at Solid Waste and she can give them a voucher for dumped tires if they are bringing them in. Commissioner Hunt will verify that is ok for the farmers to do.

### **BRIDGE #63**

Superintendent Worl stated that the boards on Bridge #63 are loose and will be looked at for possible repairs. This could cause the bridge to be closed for repairs.

### **ESSENTIAL WORKER COMPENSTATION DURING COVID-19**

Superintendent Worl asked if the board has made a decision on the potential compensation for those who had to work their full work schedule during the shutdown. Superintendent Worl stated his employees keep asking and he would like a date when the board will make a final decision. Chad Sailors, Highway Mechanic stated there was an email that said they would get compensation. Auditor Brown stated there was never an email that said they would be compensated. It stated the board would review later IF any additional compensation would be given. Commissioner Hunt stated they have not made a determination at this time, but they can plan to discuss and potentially make a decision at their next meeting.

### **PURDUE PHARMA BANKRUPTCY**

Attorney Downs explained there is a class action lawsuit with Purdue Pharma regarding costs to combat the opioid epidemic. The lawsuit covers a group, which the county falls under to recoup any residual costs. Attorney Downs does not believe the county will receive any reimbursement, but the county should still file. The deadline to file was July 17, 2020, which Commissioner Hunt signed, but now requires the board to ratify the filing. Commissioner Musselman made a motion to ratify the filing of the claim for Purdue Pharma class action lawsuit. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0. (Commissioner West left the meeting)

### **MINUTES**

Commissioner Musselman made a motion to approve the 7/6/20 minutes. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

### **CLAIMS**

Commissioner Musselman made a motion to approve payroll. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

### **PAYROLL**

Commissioner Musselman made a motion to approve payroll. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **2021 HOLIDAY CALENDAR**

The board received the 2021 Holiday Calendar for review. Commissioner Musselman made a motion to approve the 2021 Holiday Calendar as presented. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **RESTRICTED DATA ACCESS ON GIS**

Auditor Brown presented Resolution 7/20/2020, adopting a policy establishing a process to restrict access to home addresses on the county's public property data base web sites. Auditor Brown explained the law changed and now allows for judges, law enforcement officers and victims of domestic violence to have their address redacted from the GIS system. The requestor must complete the necessary paperwork and provide it along with a \$25.00 fee to the Auditor's Office to redact. Commissioner Musselman made a motion to approve Resolution 7/20/2020 adopting a policy establishing a process to restrict access to home addresses on the county's public property data base web sites. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

## **TIMEKEEPING SYSTEM**

Auditor Brown presented 2 quotes on new timekeeping systems for the county. Auditor Brown explained the current timekeeping system does not offer support and does not interface with the current financial software system. Both companies can offer hardware or the option to have employees clock in at their computer. If the county chose the method of clocking in at the computer, it would save a substantial amount of money with either vendor and lower the monthly maintenance cost. The quotes are as follows:

Right Stuff-\$30,000.00 to implement & \$2,200.00 per month for up to 225 users and 60 board members. The option to purchase hardware (timeclocks) would be \$2,200.00 per clock and an additional \$300.00 per month if we chose the option for employees to logon at their computer. Right Stuff could have the county operational before the end of the year.

LOW (Advanced Time)-\$22,500.00 to implement, which includes a \$14,000.00 current user discount & \$1,395.00 per month for up to 225 users and 60 board member. The option to purchase hardware would be \$1,300.00 per clock and an additional \$20.00 per month maintenance fee. LOW could implement the process in 2 phases, with the 1<sup>st</sup> allowing employees to clock in from the computer and after the first of the year, implement the 2<sup>nd</sup> phase of interfacing with payroll.

Auditor Brown stated the recommendation of her office would be to use LOW (Advanced Time) because the county currently uses LOW for their financial software provider. LOW offers great support and the cost would be less. Auditor Brown will forward the quotes to the board for them to review and discuss later.

**1<sup>st</sup> FLOOR MEN’S RESTROOM UPDATE**

Auditor Brown presented a quote to remodel the 1<sup>st</sup> floor men’s restroom of the Courthouse, which includes everything from new stalls, floors, sinks, etc. for approximately \$3,378.24, to be completed by Jeff Eckelbarger, County Maintenance. Auditor Brown stated the restroom needs updating and it is important the county maintain the building. Commissioner Musselman made a motion to approve the updating of the 1<sup>st</sup> Floor Men’s Restroom of the Courthouse. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

**ADJOURN**

Commissioner Musselman made a motion to adjourn. Commissioner Hunt 2<sup>nd</sup> the motion and it passed 2-0.

**Adjourned**

**MIAMI COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_, **Chairman**  
**Alan Hunt**

\_\_\_\_\_, **Vice Chairman**  
**Larry West**

\_\_\_\_\_, **Member**  
**Keith Musselman**

**Attest:** \_\_\_\_\_, **Auditor**  
**Mary Brown**