

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
June 3, 2019

Commissioner Hunt called the regular meeting of the Board of Commissioners to order. All Commissioners are present.

MAXIMUS CONTRACT

Sherry Raber, Clerk came before the board to present the contract for Maximus. Clerk Raber stated that the services for the cost allocation 3-year plan is the same as in years past, but includes a \$400 cost increase. Commissioner West made a motion to approve after Attorney Steve Downs review and acceptance. Commissioner Musselman 2nd the motion and it passed 3-0.

MINUTES

Commissioner Musselman made a motion to approve the 5/20/19 minutes. Commissioner West 2nd the motion and it passed 3-0.

CLAIMS

Commissioner West made a motion to approve claims. Commissioner Musselman 2nd the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve payroll. Commissioner Musselman 2nd the motion and it passed 3-0.

THANK YOU

Lori Herrell came before the board on behalf of her family and neighbors to thank Commissioner Hunt, Commissioner Musselman and their families for their help in the tornado clean-up last week.

SECOND SATURDAY

The board received a request for use of the Courthouse lawn for Second Saturday. Commissioner West made a motion to allow Second Saturday permission to use the Courthouse lawn and steps and continue for 2019. Commissioner Musselman 2nd the motion and it passed 3-0.

BARNES & THORNBURG

The board received an invoice from Barnes & Thornburg for \$7,448.00 for dam litigation. Auditor Mary Brown stated that she would need to request an additional appropriation in June to cover the invoice. Commissioner West noted that there should be another invoice for facts and findings filings. Attorney Downs noted that he wrote to Barnes & Thornburg after the May Council meeting regarding the charges, but has not heard back yet.

SALLY PORT ROOF

The board received a quote for the Sally Port roof from Schleppenbach Construction for \$12,222.00. Commissioner Musselman would like to obtain a quote for additional roof work over the Health Department. Commissioner West made a motion to approve the quote for the Sally Port roof for \$12,220.00 with Schleppenbach Construction. Commissioner Musselman 2nd the motion and it passed 3-0.

GARDEN GATE

Auditor Brown provided a copy of an invoice from Garden Gate for flowers around the Courthouse for \$258.20. Auditor Brown noted that Miami County Chamber of Commerce normally finds sponsors around the community to cover the cost, but Sandy Chittum with the Miami County Chamber of Commerce requested the county to pay for it. Commissioner West made a motion to approve the invoice for \$258.20. Commissioner Musselman 2nd the motion and it passed 3-0.

MUSEUM

The board received a quote from Masonry Solutions for \$10,500.00 for stuccowork at the Museum. Commissioner West made a motion to approve the quote for \$10,500.00. Commissioner Musselman 2nd the motion and it passed 3-0. Commissioner West noted the county needs to discuss with the Museum about the Historical Society accepting the building.

COMMUNITY CROSSINGS BIDS

Commissioner Hunt read the following notice for the Community Crossings bid.

ADVERTISEMENT TO BID 2019 CCMG ROAD RESURFACING PROJECTS MIAMI COUNTY, INDIANA

Sealed proposals will be received by the County of Miami through its Board of Commissioners, 25 N Broadway Peru, Indiana 46970, in the Auditor's office until 9:00 AM Local time on June 3, 2019, and then publicly read aloud at approximately 9:30 AM . Any bids received later than the above time will be returned unopened.

DESCRIPTION OF WORK: Work for which proposals are to be received is for variable depth surface milling, asphalt wedge & level course, full -depth pavement patching and placement of new HMA surface asphalt, Curb patching, ADA Ramps and Concrete Sidewalks within the Eagle Pointe Subdivision in Miami County.

BID DOCUMENTS: Copies of the Specifications and Contract Documents may be obtained at the office of Butler, Fairman and Seufert 8450, Westfield Blvd., Suite 300, Indianapolis, Indiana 46204. Copies of the documents are available for examining at the Miami County Auditor's office, 25 N Broadway Peru, Indiana 46970, Dodge Data & Analytics, BXIndiana Construction League. Bidders are required to be a plan holder of record having obtained the contract documents through the office of the Engineer. Bids not meeting this requirement will be deemed non-responsive. Copies of the bid documents will be made available to bidders through one of the following methods:

Hard copies for \$ 75.00 and digital copies for \$50 .00 may be obtained at the office of the Engineer.

Remittances are not refundable. Payment shall be by money order or check and shall be made payable to Butler, Fairman and Seufert, Inc. Plan holders must recognize that they will be notified of each addendum via e-mail and will be required to electronically download addendum content via file transfer protocol (FTP) regardless of initial document delivery method chosen.

Bids shall be properly and completely executed on Bid Forms and in the order as identified and contained in the Contract Documents obtained from the offices of the Engineer as stated above. Each bid shall be accompanied by a completely filled out Form No. 96 (latest revision) and acceptable Bid Security. Any bid not accompanied by the above -required items shall be deemed to be a non-responsive bid.

No Bidder may withdraw his proposal within a period of 60 days following the date set for the receiving of bids. The Owner reserves the right to retain any and all bids for a period of not more than 60 days and said bid shall remain in full force and effect during said time. The Owner further reserves the right to waive informalities and to award the Contract to any Bidder all to the advantage of the City of Decatur or to reject all bids.

BID SECURITY: Each bid shall be accompanied by an acceptable certified check made payable to the City of Decatur or an acceptable bid bond in the amount equal to 5% of the total bid price executed by an incorporated surety company in good standing and qualified to do business in the State of Indiana and whose name appears on the current Treasury Department Circular 570. Commissioner Hunt read the Engineer estimate provided by Engineer Ken Einselen of \$716,185.00. Commissioner Hunt opened the bid submitted by E & B Paving. The bid was as follows:

Warhawk \$289,744.85
Lincoln \$88,465.60
Forbes Avenue \$86,230.30
Eglin Avenue \$46,596.20
Donaldson Avenue \$61,896.38
Chanute Avenue \$100,598.12

Barkesdale Avenue \$102,684.54

Total Bid \$776,215.99

Commissioner West made a motion to take the bids under advisement. Commissioner Musselman 2nd the motion and it passed 3-0.

LONGEVITY

Auditor Brown requested the board consider paying longevity for the 6 Elected Officials (Auditor, Assessor, Treasurer, Recorder, Clerk and Surveyor). Auditor Brown stated that longevity is based on years of service, not additional wages. In the past, an Elected Official did not receive any longevity and feels that these specific Elected Officials should receive it. Auditor Brown is not sure why or when that policy started, but after speaking with other counties, discovered that Miami County was one of the few that did not offer longevity to their Elected Officials. There is always a surplus of funds in the appropriation because employees leave throughout the year and therefore, would not create any additional expense to the county. Auditor Brown stated with the current 6 Elected Officials, it would cost \$3,300.00 for 2019 and if everyone met the cap of \$850.00, would be \$5,100.00. Commissioner West made a motion to recommend to the Council longevity for the 6 Elected Officials starting in 2019 and ensuing years. Commissioner Musselman 2nd the motion and it passed 3-0. Commissioner Hunt will make the recommendation to the Council by October 2019.

ENERGY SAVINGS

Mark Heirbrandt and Garin Evans with Ameresco came before the board to discuss the Project Development Agreement to move forward with the energy savings project. Mr. Heirbrandt stated that initially the goals of the project were to investigate and the jail utility costs, the failure of 8 heat exchangers and the maintenance issues of the heating and cooling system. At the Courthouse, it was to investigate the substantial maintenance costs. Ameresco identified the issues and now wants to move forward with the Project Development Agreement. Mr. Heirbrandt explained that up to this point, Ameresco has done all the work at no risk and at no cost to the county. Mr. Evans noted that the Project Development Agreement is a commitment on the county's part to move forward after Ameresco does their due diligence and firms up the cost. The total cost of the Project Development Agreement is \$40,000.00 if the county chooses not to move forward with the project. If the county chose to proceed with the project, Ameresco would roll the \$40,000.00 in to the total project cost of \$2.5-2.9 million dollars. Mr. Heirbrandt noted that Ameresco estimates a savings of \$48,000.00 per year at the jail and \$12,000.00 at the Courthouse. The project is more than just energy savings; it is to make the buildings run more efficiently. Commissioner West stated the jail received a quote from a company to install the new water valves that would reduce the water usage and allow Maintenance to shut-off the water to certain cells. Commissioner West suggested Ameresco meet with Rick York, Jail Maintenance to review the quote. Commissioner West also suggested the building committee meet to determine if the county could afford the project. Commissioner Hunt noted the board is not prepared to sign an agreement and went on to explain that the board knows the need for new boilers, but funding is an issue and it is going to take some work to determine if the county fund the project.

VETERAN SERVICE OFFICER

Jay Kendall, Veteran Service Officer came before the board to share that he lowered the flag to half-staff for the 12 people killed in Virginia.

VSO Kendall noted that he has been using Facebook to communicate with the public and it has been working well.

VSO Kendall provided information to the board regarding a visit from Mike Braun's office on June 10, 2019 at City Hall from 10am - 12pm.

ORDINANCE TO INCREASE TRANSFER FEES

Attorney Downs explained that effective July 1, 2019, the statute will change, increasing the transfer fee for property from \$5.00 to \$10.00. The board must pass an ordinance to update the fee change. Commissioner Musselman made a motion to adopt Ordinance 6-3-2019 on 1st reading. Commissioner West 2nd the motion and it passed 3-0. Commissioner Musselman made a motion to suspend the 2nd reading of the ordinance at a later date.

Commissioner West 2nd the motion and it passed 3-0. Commissioner West made a motion to adopt Ordinance 6-3-2019 on 2nd reading. Commissioner Musselman 2nd the motion and it passed 3-0.

ADJOURN

Commissioner Musselman made a motion to adjourn. Commissioner West 2nd the motion and it passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Alan Hunt

_____, **Vice Chairman**
Larry West

_____, **Member**
Keith Musselman

Attest: _____, **Auditor**
Mary Brown