



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, MAY 18, 2020 AT 12:00 P.M. AT THE DISTRICT CONFERENCE ROOM AND/OR
VIA GO TO MEETING**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, May 18, 2020 at 12:00 P.M. both in the District Conference Room AND VIA GO TO MEETING.

Attending: Board Members: Larry West–County Commissioner, and Andy Horner–Town of Converse, in person.

Attending via GotoMeeting: Tom Gustin–City Council, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, and David Sailors–County Council.

Absent: Miles Hewitt–Mayor of Peru.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties), and Bill Berkshire–Legal Counsel.

Others: Mike Rorvik–Contractor for the District, and Brenda Weaver–Citizen.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the April 20,2020 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (6-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for April 2020. *Mr. Gustin motioned to approve both financial reports and claims, Mr. Horner seconded. Motion carried (6-0).*

Director's Report:

- **Billing Progress**– Mrs. St. John told the board that payments are coming in slower, but on a steady basis.
- **District Report**–Mrs. St. John told the board that they have fully opened back up to the public. They started with limited hours during the first week of May, and have been open full time since May 11th. The employees are following the written plan and social distancing guidelines suggested by the governor and included in the District's written plan. Everyone needs to have a face covering or mask before entering the building, one patron at a time, and asking about illness symptoms. Most citizens are very

understanding and compliant. Mrs. St. John is monitoring employee temperatures twice daily.

Lawyer's Report–Mr. Berkshire was absent.

Old Business:

- **PERF Resolution**– The forms and resolution are filled out and are ready for Mr. West to sign them. Mr. Berkshire reviewed them before the meeting and said they were all in order. The District will begin participation July 1, 2020.
- **Clean Up Week Contractor**– Mrs. St. John sent out requests for proposal with the dates of September 26 through October 3. Two proposals were received for these dates. Bunn Box, Inc. proposed \$475.00 per container. They are based in Fort Wayne, but have a location in Wabash as well. Whitley Environmental proposed \$415.00 per container. They are located in Columbia City. Mrs. St. John suggested going with Whitley Environmental due to pricing. After discussion, the board thought a contractor that is located closer to the District would be better. *Mr. Gustin motioned to use Bunn Box, Inc. as the Clean Up Week contractor due to being closer to the District; Mr. Sailors seconded. Motion carried (6-0).*

New Business:

- **Additional Appropriations**– The District experienced a catastrophic water line failure between the well and the building during the last days in April. The best method of repair was to run a new water line into the building. In order to get the District opened back up to the public, the repair required extra labor and trenching on Sunday, May 3rd. This made the cost of the repair higher. After parts and labor were totaled, the repair was over \$10,000.00. Mrs. St. John is asking to get an additional appropriation for \$9,000.00 to cover the water line repairs. *Mr. Gustin motioned to move forward on the additional appropriation procedure for a total of \$9,000.00 for repairing the water line at the District; Mr. Sailors seconded. Motion carried (6-0).*
- **2021 Budget**– Mrs. St. John told the board she has received the yearly notice from the Auditor that the following year budgets are due to her by June 18. Mrs. St. John asked if there was a board member who would like to go over her budget prior to presentation to the board. Mr. Gustin stated he will do this.

Next Meeting:

- **BOARD OF DIRECTORS**– JUNE 15, 2020 at **12:00 P.M. (NOON)** MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN

Adjournment: *Adjournment was unanimous. Mr. West thanked those who were able to attend and connect to the meeting.*

Samantha St John, Director

Larry West, Board Chairman