



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING  
MONDAY, MARCH 15 , 2021 AT 12:00 P.M. AT THE DISTRICT CONFERENCE ROOM  
MINUTES**

The Miami County Recycling District held a meeting of the Board of Directors on Monday, March 15, 2021 at 12:00 P.M. in the District Conference Room.

**Attending:** Board Members: Brenda Weaver-County Commissioner in person.

**Absent:** Miles Hewitt-Mayor of Peru, and David Sailors-County Council.

**Attending via Zoom:** Tom Gustin-City Council, Andy Horner-Town of Converse, Fred Musselman-County Commissioner, and Alan Hunt-County Commissioner.

**Staff Attending:** Samantha St. John-Director.

**Absent:** Carla Weaver-Assistant Director (Performing regular District duties), and Bill Berkshire-Legal Counsel.

**Others:** None.

**Call to Order:** Andy Horner called the meeting to order at 12:01 P.M.

**Approval of Minutes :**

- Board members reviewed the meeting minutes from the January 19, 2021 Board of Directors meeting. Mr. Gustin motioned to approve meeting minutes; Mr. Horner seconded. **Motion carried (5-0.)**

**Approval of Financial Report and Claims :**

- Board members reviewed the financial statement and claims for February 2021. Those claims were approved via Docu-Sign document due to the February Meeting being canceled due to inclement weather. The Board reviewed the financial statement and claims for March 2021. Mr. Gustin motioned to approve the financial report and claims for 2021, Mrs. Weaver seconded. **Motion carried (5-0)**. NOTE: Approval signed via Adobe sign.

**Director's Report:**

- **District Information:** The District is currently somewhat slow. Things picked up during the weather warmup. The State reporting is finally finished. The reports were submitted the evening of February 25<sup>th</sup>. Mrs. St. John shared an email with the board regarding the late completion of the Annual Financial Report by the Controller. The AFR is submitted every year right before or on the State's deadline. This makes things difficult for the District to submit other state required reports on time. Mrs. St. John does understand that the Controller also has a CPA office and does work for many other clients as well as the District. However, the information is all at the controller's

office by the end of the previous calendar year. They are not waiting on any information or documents from the District. Mr. Horner suggested meeting with Tim Comerford after tax time to discuss this issue. He also suggested setting a deadline of February 1<sup>st</sup> or February 15<sup>th</sup>. Carla has finished the file for the 2021 Billing. Mrs. St. John has updated the mailing inserts. Tentative date for mailing the bills is April 5<sup>th</sup>. Mrs. St. John noted to the board that Martin Perkins from ABM will be working with her in moving to separate the District from the County, both website and email.

- **Legislative Update:** Mrs. St. John told the board there has not been any movement of the two bills in committee regarding virtual meetings. There are two senators who are not in favor of the bills. Most other legislators and public entities are in favor of the bills.

**Lawyer's Report** -Mr. Berkshire was absent.

#### **Old Business :**

- Tom noted there is increased illegal dumping at the recycling drop off sites and in the side ditches. Mrs. St. John noted that the District has a way to dispose of mattresses, but there is a small charge due to the mattress being trash. Trash is not the responsibility of the District. The problem is due to people being responsible for their own trash and large items. Unfortunately, there is no county policy in place regarding illegal dumping.

#### **New Business:**

- **Change of Ownership Date for Responsibility of Bill Payment:** The date of property ownership for the responsibility of paying the bill was formerly January 1 of the current calendar year. The date was changed to March 1 in 2007 when the bills were put on the taxes. Since the bill is no longer on the taxes and has not been for many years, it would be easier for the District to change the date of ownership back to January 1. The District can get a report from the assessor's office showing all the transfers of property for the previous calendar year. The report would make the property ownership records complete when sending the new bills out if the date were changed. Currently, the District does not receive the ownership changes from January and February. This makes extra work for the District to check proof of sale date, new owner, etc. The ownership records would be more complete if the ownership date were pushed back to January 1. Mr. Gustin asked what needed to be done to change the date to January 1. Mrs. St. John said she will check with Bill Berkshire, but she thinks it would require an amendment to the current resolution. Mr. Gustin motioned to move the date of ownership to January 1 starting with the 2022 billing year; Mrs. Weaver seconded the motion. Motion carried (5-0).
- **New Meeting Schedule for 2021:** Mrs. St. John presented an updated board meeting schedule for the remainder of 2021. There are fewer meetings due to lack of items for action during some months. Board members will still receive the usual monthly board

packets and the virtual claims approval document. Mr. Gustin motioned to approve the new 2021 schedule and noted that special meetings can be called as needed; Mr. Horner seconded the motion. Motion carried (5-0).

**Public Comment:** There was none.

**Next Meeting:**

- **BOARD OF DIRECTORS- MONDAY, APRIL 19, 2021 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM , 2651 W LOGANSPOUR RD , PERU, IN AND ZOOM PLATFORM .**

**Adjournment:** Mr. Gustin motioned to adjourn at 12:27 P.M. Mr. Musselman seconded. Motion carried (5-0).

Samantha St John, Director

Andy Horner, Board Chairman