

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
FEBRUARY 18, 2020

Commissioner Hunt called the regular meeting of the Board of Commissioners to order. All Commissioners are present.

CLERK

Sherry Raber, Clerk came before the board to request approval of the vote centers for the 2020 election. The proposed polling places for early voting are as follows: Miami County Courthouse, Blair Ridge Health Center, Bunker Hill First Free Will Baptist, Converse Town Hall and Denver Baptist Church. The following proposed polling places would be included on Tuesday, May 5, 2020 for the Primary Election: Area Five Agency-Senior Center, Parkview United Methodist Church and Miami County Fairgrounds.

Commissioner West made a motion to approve the polling places as presented for the 2020 elections. Commissioner Musselman 2nd the motion and it passed 3-0.

EMA

Kris Marks, EMA Director came before the board to notify the board that the restrooms at the EMA Office and EOC building are in need of updating. Director Marks presented a copy of the quote for the repairs at the EMA Office, which includes a new vanity, storage closet and flooring. Included in the quote was cost to replace the front door of the EMA building. Total cost of the repair is \$3,750.00 and the EMA budget has funds to cover it. Director Marks made a request to pay 50% of the project up front and the rest when completed. Commissioner West made a motion to pay 50% of the project in advance out of the normal docket cycle. Commissioner Musselman 2nd the motion and it passed 3-0.

Director Marks also presented a quote for repairs to the restroom at the EOC building. Director Marks stated that he did not have enough to cover the repairs to both buildings and asked the board to help cover the cost. The board requested Director Marks obtain another quote before making a final approval.

Director Marks & Dave Moon spoke to the board about the windows 10 update. Director Marks stated Intrasect provided a quote to upgrade and replace 1 computer for \$8,466.00. Director Marks explained the 1 computer did not need replaced because it runs for the amateur radio group and does not require internet. Director Marks introduced Mr. Moon, EMA Assistant Deputy and IT for Peru Schools. Mr. Moon explained he could do the updates free, but would need the administrator password to get into the system. Commissioner Musselman made a motion to allow Intrasect to provide access to Mr. Moon to do the windows 10 update. Commissioner West 2nd the motion and it passed 3-0.

LIBRARY CONTRACT

Anna Jo McKaig and Alison Paul came before the board to discuss the Interlocal Agreement with the county for county resident library cards. Commissioner West explained he requested data on the use of the library by county residents. Ms. Paul stated the Library did not have the capabilities within their software to provide any more information than provided and it is violation of privacy to release materials checked out by individual. Commissioner West noted that the board did not expect a list of all residents and the materials checked out, but rather a summarized report of the county residents with total numbers. Commissioner West proposed the county pay \$50.00 for each card and the county residents pay \$25.00. Ms. Paul argued the library did not have the means to handle the amount of paperwork that would entail or be able to manage that volume of money coming into the library. Ms. Paul stated the county has offices that could manage the paperwork and accept payments, but the library could not. Council President Ralph Duckwall stated the council would be approving a transfer of funds from CEDIT to Rainy Day at their next meeting to help with a building construction/renovation project, would be contributing to the Grissom Air Museum, which would make a substantial draw down from the CEDIT funds. Council President Duckwall noted the board and council need to be mindful of spending and the money used for library cards could be used to meet some of the needs of the county.

Commissioner Musselman made a motion not to fund the Peru Public Library Interlocal agreement. Commissioner West 2nd the motion and it passed 3-0.

HIGHWAY

Ken Einselen, Highway Engineer presented a request from AT & T to place buried utilities under Foreman Drive south of Thunderbolt. Commissioner Musselman made a motion to approve the request from AT & T to place buried utilities under Foreman Drive south of Thunderbolt. Commissioner West 2nd the motion and it passed 3-0.

HIGHWAY MATERIAL BIDS

Kerry Worl, Highway Superintendent and Janice Hughes, Highway Bookkeeper presented the bids for stone, gravel & sand from Hanson, IMI, Speedway & Kokomo Gravel. Superintendent Worl recommended accepting all the bids for stone, gravel & sand. Commissioner West made a motion to accept and award all bids for stone, gravel & sand as presented. Commissioner Musselman 2nd the motion and it passed 3-0.

Kerry Worl, Highway Superintendent and Janice Hughes, Highway Bookkeeper presented the bids for liquid asphalt and dust control from BitMap, Asphalt Materials and Pierceton Trucking. Superintendent Worl recommended accepting the bids for liquid asphalt and dust control from Asphalt Materials. Commissioner Musselman made a motion to accept all bids and award Asphalt Materials for liquid asphalt and dust control. Commissioner West 2nd the motion and it passed 3-0.

Kerry Worl, Highway Superintendent and Janice Hughes, Highway Bookkeeper presented the bids for hot asphalt, concrete base, binder and surface from E & B Paving, Gaunt & Sons, Phend & Brown. Superintendent Worl recommended accepting all bids for hot asphalt, concrete base, binder and surface. Commissioner Musselman made a motion to accept all bids for hot asphalt, concrete base, binder and surface. Commissioner West 2nd the motion and it passed 3-0.

Kerry Worl, Highway Superintendent and Janice Hughes, Highway Bookkeeper presented the bids for patching material, cold & heat patch from Central Paving and Phend & Brown. Superintendent Worl recommended accepting all bids for patching material, cold & heat patch. Commissioner West made a motion to accept all bids for patching material, cold & heat patch. Commissioner Musselman 2nd the motion and it passed 3-0.

Kerry Worl, Highway Superintendent and Janice Hughes, Highway Bookkeeper presented and accepted the bid from Ceres Solutions for fuel bids. Superintendent Worl signed the contract to lock in fuel price on 2/4/2020. The Miami Co. Highway Dept. contracted 100% of unleaded gasoline, and On & Off Road Diesel. Fuel will be delivered to the fuel island at the highway department located at 2180 N. Mexico Rd, Peru, IN. Superintendent Worl also signed contract for other Miami Co. Government offices and locked in fuel prices on 2/4/2020 at any EP 24 Station.

The board discussed a tentative date for the open house at the Highway Garage. Superintendent Worl recommended April 2, 2020 from 4-6 pm. He will ask volunteers from the department to help guide people and answer any questions.

MINUTES

Commissioner West made a motion to approve the 2/3/20 minutes. Commissioner Musselman 2nd the motion and it passed 3-0.

CLAIMS

Commissioner West made a motion to approve claims. Commissioner Musselman 2nd the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve payroll. Commissioner Musselman 2nd the motion and it passed 3-0.

CIRCUS CITY FESTIVAL

The board received a request from Circus City Festival to close the Wayne St. Bridge for the Circus City Festival parade on July 18, 2020. Commissioner West made a motion to approve the request from Circus City Festival to close the Wayne Street Bridge for the Circus City Festival parade on July 18, 2020. Commissioner Musselman 2nd the motion and it passed 3-0.

KEY/BADGE REQUEST

The board received a request from Auditor Mary Brown to allow 24/7 building access for Aaron Wilson. Commissioner West made a motion to allow the 24/7 building access for Aaron Wilson. Commissioner Musselman 2nd the motion and it passed 3-0.

PURCHASE REQUEST

The board received a request from Circuit Court to purchase a new podium for \$255.99. Commissioner West made a motion to table the request. Commissioner Musselman 2nd the motion and it passed 3-0.

QUADMED CONTRACT

The board received a new contract from QuadMed, reflecting a 2% increase in cost. The contract would lock the pricing in until 2022. Commissioner West made a motion to approve the QuadMed Contract with the 2% increase until 2022. Commissioner Musselman 2nd the motion and it passed 3-0.

CLEANING QUOTE

The board received a quote from Beyond Cleaning Services for cleaning of the Courthouse and Annex Buildings. The quote was for \$2,050.00 and did not include the purchase of the paper products. Beyond Cleaning Services also provided a quote for the mowing of \$1,200.00 per year. The board requested Auditor Brown to get more details on the mowing bid. Auditor Brown stated she was waiting on another bid. Auditor Brown stated she had not received an updated bid from The Maintenance Crew after the contract requirements had been adjusted.

PUBLIC COMMENT

Ralph Duckwall, Council President requested the board to consider the recommendation of transferring funds from CEDIT to Rainy Day. The transferred funds would help in planning the construction/reconstruction of the Courthouse and Annex and paying a debt service. Council President Duckwall also explained there would be a request for an additional Security Officer made at the council meeting. Council President Duckwall discussed the Bailiffs were to be the security within each court, but the county moved from that many years ago and the positions are clerical. This change now puts the county in a position to add more security. Auditor Brown suggested forming a committee to help obtain an engineer or architect to determine the best approach to doing a construction/renovation project. Auditor Brown recommended 1 Commissioner, 3 Council, herself at minimum. The board would like to add a representative from the Sheriff’s Department, the courts and possibly someone from the Probation or Community Corrections Department. Commissioner West recommended Elaine Anderson also serve on the committee, as she would have resources to help in the project. Auditor Brown will make contact with the suggestions.

ADJOURN

Commissioner West made a motion to adjourn. Commissioner Musselman 2nd the motion and it passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Alan Hunt

_____, **Vice Chairman**
Larry West

_____, **Member**
Keith Musselman

Attest: _____, **Auditor**
Mary Brown