



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
TUESDAY, FEBRUARY 18, 2020 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Tuesday, February 18, 2020 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, Tom Gustin–City Council, and Andy Horner–Town of Converse.

Absent: Miles Hewitt–Mayor of Peru, and David Sailors–County Council.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties).

Others: Mike Rorvik–Contractor to the District, and Amanda Redman.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the January 21, 2020 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes, Mr. Hunt seconded. Motion carried (5–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for February 2020. *Mr. Gustin motioned to approve both financial reports and claims, Mr. Hunt seconded. Motion carried (5–0).*

Director’s Report:

- **AISWMD Legislative Update**– Mrs. St John told the board there is currently nothing district specific in the legislature.
- **2020 Prioritized Goals**– Mrs. St. John presented the list of goals for 2020. She prioritized them at Mr. West’s request. Starting a smoke detector collection program, meeting with board members one on one to go over the programs, master recycler program, updating by–laws, Internal Control Policy, and the 5–year District plan are among the goals.

- **Encumbrances**–Mrs. St. John sent a document showing the invoices and amounts that need to be encumbered to the board. *Mr. Gustin motioned to approve encumbering the invoices presented. Mr. Hunt seconded the motion. (Motion carried 5–0).*
- **IDEM Grant**–Mrs. St. John told the board that the District has received a Community Recycling Grant in the amount of \$2,765.72 for signage on the remote drop off recycling bins. The District will match this amount.

Lawyer’s Report–Mr. Berkshire stated he looked over the PERF paperwork from the last meeting. Mr. West questioned the blanks that have not been filled in on the document. The amount to be paid in by the District is 11.2% of the fulltime employees’ salary.

Old Business:

- **PERF Resolution**– Mr. Berkshire told the board the resolution is just a standard resolution written by the state. The motion last month was for the District to get a Credit Card. It would be easier for the District to have a Debit Card. *Mr. Gustin motioned to approve the resolution for the Miami County Solid Waste District to put PERF benefits in place immediately. Mr. Hunt seconded. (Motion carried 5–0).*

New Business:

- **RFP for Cleanup Week**– Mrs. St. John is planning on starting to write it yet this week. She is planning on running the event from May 30–June 6. The hours will remain the same. It will start slightly early due to the way the calendar falls.
- **Sharps Kiosk Grant**– There is a meeting scheduled March 6th with the mayor, Antonia Sawyer and others to begin a sharps kiosk program for sharps disposal.
- **Capitalization Threshold**– This is a new requirement; this is for information only. The District needs to set a threshold to add to the Internal Control Policy.

Contractor Comments:

- **Problem Bins and Contamination**– Due to the market situation with China and other overseas destinations not accepting contaminated single stream waste, changes need to be made locally. Mr. Rorvik and Mrs. St. John have discussed some of the problem sites. There are four sites that are notorious for problems with contamination. One possible solution would be to remove the four sites (Amboy, 18 & 31, Denver, and Macy) and add those bins to the remaining sites to allow for more volume. Removing the problem sites will save the District approximately \$38,000.00 per year. By doing this, the yearly fees could remain the same and not have to be raised. This is something that many other districts are having to do to eliminate the severe contamination that is placed at the problematic sites. Mr. Rorvik presented this as an option to consider. It would help reduce the amount of contamination at the remote drop off sites. *Mr. Musselman motioned to remove the four problem sites from the program (Amboy, 18 & 31, Denver and Macy). Mr. Gustin seconded the motion.* Mr. Horner questioned the closest location for the south county. The Bunker Hill site and the site at Maconaquah HS would be the closest. Mr. West asked when this would take effect. Mrs. St. John

replied she would like to be able to put this information in the bills and do some heavy advertising. Mr. Rorvik and Mrs. St. John are going to work out the details for the removal of the sites. *Mr. Musselman motioned to table the motion to remove four sites until next month's meeting. Mr. Hunt seconded the motion. (Motion carried 5-0).*

Next Meeting:

- **BOARD OF DIRECTORS– MARCH 16, 2020 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman