



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

**TUESDAY, JANUARY 19, 2021 AT 12:00 P.M. AT THE DISTRICT CONFERENCE ROOM
MINUTES**

The Miami County Recycling District held a meeting of the Board of Directors on Tuesday, January 19, 2021 at 12:00 P.M. in the District Conference Room.

Attending: Board Members: Alan Hunt- County Commissioner, Fred Musselman- County Commissioner, David Sailors-County Council, Andy Horner-Town of Converse, and Brenda Weaver-County Commissioner in person.

Absent: Miles Hewitt-Mayor of Peru.

Attending via Zoom: Tom Gustin-City Council.

Staff Attending: Samantha St. John-Director. Bill Berkshire-Legal Counsel (Via Zoom).

Absent: Carla Weaver-Assistant Director (Performing regular District duties).

Others: None.

Call to Order: Samantha St John called the meeting to order at 11:53 A.M.

Approval of Minutes :

- Board members reviewed the meeting minutes from the December 21, 2020 Board of Directors meeting. Mr. Gustin motioned to approve meeting minutes; Mr. Musselman seconded. **Motion carried (5-0).** Mrs. Weaver abstained due to not being on the board.

Approval of Financial Report and Claims :

- Board members reviewed the financial statement and claims for January 2021. Mr. Gustin motioned to approve the financial report and claims for January 2021, Mr. Hunt seconded. **Motion carried (5-0).** Mrs. Weaver abstained due to not being on the board.

Election of Officers:

- **Chairman-** Mr. Gustin nominated Mr. Horner. Mr. Horner is willing to serve as Board Chairman. Mr. Gustin moved nominations be closed, Mr. Hunt seconded. Mr. Horner is voted in as Board Chairman unanimously. (6-0).
- **Vice Chairman-** Mr. Gustin nominated Alan Hunt. Mr. Hunt is willing to serve. Mr. Musselman motioned to close nominations; Mr. Sailors seconded. Mr. Hunt is voted in as Board Vice Chairman unanimously. (6-0).
- **Name Controller-** Mrs. St. John told the board Comerford & Co. CPA has been the controller if she has been working. Mr. Hunt motioned to name Tim Comerford as the District Controller; Mr. Gustin seconded. **Motion carried (6-0).**

- **Name Legal Counsel-** Mrs. St. John told the board that Mr. Bill Berkshire has been the Board's Legal Counsel for several years and has done a good job. Mr. Sailors motioned to name Bill Berkshire as Legal Counsel for the District, Mr. Musselman seconded. Motion carried (6-0).

Director's Report:

- **District Report**
 - 2020 Year in Review- Many things did not go as planned; however, the staff has learned a lot. Mrs. St. John went over learning to write plans and re-opening plans, postponing Beautification Week, and receiving a grant for signs on the recycling bins located throughout the county. She also covered the two catastrophic failures experienced by the District this year-the waterline failure in late April and the HVAC system in July-and that they have been repaired.
 - 2021 Goals- Mrs. St. John told the board these are very similar to what was presented last year. The order has been changed due to different deadlines districts are putting on themselves for possible questions from the Legislative Environmental Committee.
 - AISWMD Legislative Update- Mrs. St. John will provide updates from these as information moves through the legislature and affects district either directly or indirectly.
 - Encumbrances- Now, there are no encumbrances needed. However, some may arise soon.
 - New Employee- Rickie Stone has been hired as the new Warehouse Labor worker. So far, he is doing a good job.

Lawyer's Report -Mr. Berkshire told the board he is still filing cases in small claims and attempting to collect past due bills.

Old Business : There was no old business.

New Business:

- **Sharps collection at CVS/Sharps Kiosks:** There are new sharps (needles) kiosks being placed around the city. Since this has happened, the sharps collection weights at CVS have decreased dramatically. They have dropped from 50-60 pounds per month to 20 pounds per month down to 9.7 pounds this past month. The CVS pickup costs the District \$117.00 every time there is a pickup at CVS, whether the container is empty or full. This works out to about \$1,400.00 per year. The number of sharps being brought to the district has increased and citizens are using the kiosk in town as well. Mrs. St. John suggested dropping the CVS drop off spot. Mr. Horner suggested waiting two more months to see if the amount collected at CVS stays low. Mrs. St. John has talked with Antonia Sawyer and Debi Wallick about possibly setting a kiosk here at the District. It would be inside the fence for a few months to see how much use it would get, and then possible moved outside the fence for use after hours.

Decorative flowers and solar lighting have been donated if we choose to pursue this project. Mrs. St John asked what the board thought about people being at the District after hours. Mrs. St John also noted to the board those with needles will no longer be asked to sign in for drop off. This is for those with needles ONLY.

- **New IT Company:** Mrs. St John is currently waiting on a quote from Martin Perkins from ABM to change companies. This is the same company that the Courthouse is using. Mr. Hunt asked Mrs. St John to check into whether the District had a certain cutoff date to discontinue service with Intrasect. Mr. Gustin stated it should be Mrs. St John's decision whether to proceed with ABM.
- **Virtual Meetings/Zoom Subscription:** All board members were in favor of scheduling the remaining board meetings in a virtual format. Mrs. St John will check into subscription prices for different platforms.

Public Comment: There was none.

Next Meeting:

- **BOARD OF DIRECTORS- TUESDAY, JANUARY 19TH at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM , 2651 W LOGANSPORT RD , PERU, IN.** Mrs. St John reminded the board that the meeting will be held on Tuesday due to the President's Day Holiday.

Adjournment: Mr. Gustin motioned to adjourn at 12:53 P.M. Mr. Horner seconded. Motion carried (6-0).

Samantha St John, Director

Larry West, Board Chairman