



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, JANUARY 21, 2020 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, January 21, 2020 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, Tom Gustin–City Council, and David Sailors–County Council.

Absent: Miles Hewitt–Mayor of Peru, and Andy Horner–Town of Converse.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: and Carla Weaver–Assistant Director (Performing regular District duties).

Others: Annette Phillippo–Miami County Treasurer, and Amanda Redman.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the December 16, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Musselman seconded. Motion carried (5–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for January 2020. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Hunt seconded. Motion carried (5–0).*

Election of Officers:

- **Board Chairman**–Mr. Gustin nominated Mr. West as Board Chairman. *Mr. West was elected Board Chairman (5–0).*
- **Board Vice–Chairman**–Mr. Gustin nominated Mr. Sailors as Vice–Chairman of the Board. *Mr. Sailors was elected Board Vice–Chairman (5–0).*
- **Name District Controller**–Mrs. St. John recommended retaining Tim Comerford as the District’s Controller for 2020. *Mr. Gustin motioned to retain Tim Comerford as District Controller; Mr. Hunt seconded the motion. Motion carried (5–0).*

- **Name District Legal Counsel**–Mrs. St. John recommended retaining Bill Berkshire as the District’s legal counsel for 2020. *Mr. Hunt motioned to retain Bill Berkshire as legal counsel; Mr. Gustin seconded. Motion carried (5–0).*

Director’s Report:

- **2019 District Accomplishments**–Mrs. St. John distributed a list of district accomplishments. These included: the addition of three new collection programs, improvement to social media and webpage content, legislative updates, completion of the SWANA mentorship program, successful state audit, and locating better pricing for packaging materials and disposal of some collected items.
- **2020 District Goals**–Mrs. St. John included a list of goals for 2020. These include implementing a master gardener program, start a program for used smoke detectors, more public education, updating the district by–laws, and reviewing and updating both the five–year plan and the Internal Control Policy.
- **AISWMD Legislative Update**– Mrs. St John told the board there is no district specific legislation at this moment.
- **Encumbrances**–Mrs. St. John is still waiting on one invoice before presenting the entire list of encumbrances to the board.
- **New Laptops**–Mrs. St John asked permission to replace the current laptops. They are five years old and each one is experiencing different problems. *Mr. Gustin motioned to purchase two new laptops; Mr. Hunt seconded. Motion carried (5–0).*

Lawyer’s Report–Mr. Berkshire stated he has started sending out the collection notices for the 2018 unpaid invoices. The electronic system and certified mailing charges will be billed to the District. This is an extra expense and might need to have an additional appropriation filed to cover the cost.

Old Business:

- **Amend motion for District Credit Card**–The motion last month was for the District to get a Credit Card. It would be easier for the District to have a Debit Card. *Mr. Gustin motioned to amend the motion from the December 2019 Board meeting to allow the Miami County Solid Waste District to get a DEBIT card for some District Purchases; Mr. Sailors seconded. Motion carried (5–0).*

New Business:

- **Solid Waste Assessments on Tax Bills**–Mr. West questioned Mrs. St John about pushing to put the Solid Waste Bill on the taxes over the past four years. Mrs. St John did not think she was pushing for this. She said she had done research and given answers to questions the board had asked over the past several years. Mrs. St John did not think presenting answers to questions was the same thing as pushing for the change. Annette Phillippo stated there is a lot more work to putting the bill on the taxes than meets the eye. Mr. Gustin stated he thought when the issue was discussed

during the November 2019 meeting that it would cost more to put the billing on the taxes than the current amount being spent for outsourcing the bills.

Next Meeting:

- **BOARD OF DIRECTORS– FEBRUARY 18, 2020 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 12:39 PM; Mr. Hunt seconded.*

Adjournment was unanimous.

Samantha St John, Director

Larry West, Board Chairman