

# Miami County Commissioners Meeting

## September 2<sup>nd</sup>, 2025

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### Meeting Information

Date & Time: 09-02-2025 9:00 am

Location: 25. Broadway Peru IN 46970 GAR Room

Attendees:

Commissioner Fred Musselman

Commissioner Brenda Weaver

Commissioner Mark Horner

Auditor Annette Phillippo

Morgan Townsend – Environmental Health

Janice Hughes – Highway Department

### Meeting Notes

- **Environmental Health – Well and Fee Ordinance**

Morgan Townsend on behalf of Environmental Health is requesting approval for the well and fee ordinance that was presented to the Board of Commissioners several months ago but had not been voted upon. It had been voted upon and approved at the recent Board of Health meeting. Commissioner Weaver made a motion to take the request under advisement for review. Commissioner Horner seconded the motion. Motion passed 3-0.

Health Department previously had not asked for an obligation fee but are now requesting a \$50 fee for the new construction and a \$200 fee if there is no soil evaluation. No soil evaluation was done. Commissioner Horner makes a motion to sign the new fee ordinance. Commissioner Weaver seconds the motion. Motion passed 3-0.

- **Highway Department – Just Compensation & Right of Way Purchasing**

Janice Hughes presents documentation for just compensation and right of way purchasing powers of government agencies for calculating and justifying paying a private property for public use in reference to bridges in the county.

They are requesting in reference to Bridge 144 one partial purchase of a

right of way and its bridge on 1050 East for a total of \$1600. Only one parcel is needed for the purchase. Approval is needed to continue going forward with the warranty deed.

There are three parcels for Bridge 165 on 300 West. Parcel One is \$1150. Parcel Two is \$6800. Parcel Three is \$4750. It is also noted that there is currently a temporary right of way on the second parcel, but they are seeking a permanent right of way. A total of \$14,300 for permanent parcels. Commissioner Horner moved to approve the motion for the right of way bridges, and Commissioner Weaver seconded the motion. Motion passed 3-0.

Letting date on three parcels of 07/08/26. Title 6 and ADA documents are turned in and are still waiting for approval for ADA attorney. INDOT has approved proceeding forward in the grant in reference to Bridge 164.

- **Purdue Opioid Settlement Participation**

County Attorney Mark Frantz was unable to attend this meeting. The settlement information was presented by Commissioner Musselman in his absence. Attorney Frantz was to bring some litigation for the Purdue Opioid Settlement Participation agreement. Attorney Frantz read through the agreement and saw no issues with it. He advises that the county participate. The State is set to receive an approximate \$100 billion but Miami County's portion is not currently known. Attorney Mark Frantz needs approval to sign the agreement. Commissioner Horner motioned to approve signing the agreement, Commissioner Weaver to second the motion. Motion passed 3-0.

- **Homeless Task Force Requests Follow up**

Information presented by Auditor Phillippo. Debi Wallick for the Homeless Task Force requested a follow-up for tabled discussion on setting up a water cooler and a warming/cooling station as there was not a final decision made. A station to be placed at the table outside of the GAR room if single point of entry is used per security protocols. Commissioner Weaver motioned for approval of the request for courthouse to be used as warming and cooling center; Commissioner Horner seconded the motion. Motion passed 3-0.

Another question for Mark Frantz, who is not present, was to verify if the city's information on the homeless on the riverfront. As Attorney Frantz is not present this question has been tabled until follow-up.

- **Architect Meeting**  
 Commissioners will be meeting with an architect to discuss making the west side of the building ADA compliant and accessible, moving the security system to the west door, and redoing the bathrooms for ADA accessibility. The meeting is on September 3<sup>rd</sup> to discuss estimates. The estimated remodel is currently at \$534,048 and will come out of the rainy-day fund.
- **Sheriff Maintenance Request**  
 Sheriff Hunter presented a maintenance request for the island planter in front of the Sheriff Department to be removed to prevent further water damage in that area. Maintenance to do the tear down and remove concrete. The estimate for someone to come and pour the concrete is currently \$6000 to \$8000. The request is tabled until official estimates can be provided to the Board.
- **Commissioner Weaver Board Record**  
 Commissioner Weaver made a Commissioner Board record address about complaints brought to her attention made by Miami County Employees regarding alleged personnel handbook policy violations in sections regarding employee conduct and social media policy by Treasurer Brown during the Budget Workshops the previous week. It was discussed at this time by Commissioner Weaver, per handbook policy, that the Employees making the complaints to the Commissioners remain confidential during this record making and response process. Treasurer Brown in attendance also addressed the board at this time to express disagreement with the complaints made to the Commissioners regarding handbook policies.
- **Minutes approval**  
 Motion to approve the minutes from August 18<sup>th</sup>, 2025, by Commissioner Weaver. Motion seconded by Commissioner Horner. Approved 3-0
- **Payroll Approval**  
 Motion to approve payroll by Commissioner Horner. Motion seconded by Commissioner Weaver. Approved 3-0
- **Claims Approval**  
 Motion to approve Claims by Commissioner Horner. Motion seconded by Commissioner Weaver. Approved 3-0
- **Motion to adjourn** by Commissioner Weaver, Seconded by Commissioner Horner, approved 3-0

1. ADJOURN

MIAMI COUNTY BOARD OF COMMISSIONERS

, Chairman  
Keith Musselman

, Vice Chairman  
Brenda Weaver

, Member  
Mark Horner

Attest: , Auditor  
Annette Phillippo

THE BOARD OF COMMISSIONERS OF MIAMI COUNTY, INDIANA

ORDINANCE NO. 9-2-25

ORDINANCE AUTHORIZING HEALTH DEPARTMENT  
SCHEDULE OF FEES

WHEREAS, I.C. 16-20-1-27 allows the Miami County Board of Health, with approval of the Board of Commissioners, to establish and collect fees for services it provides.

WHEREAS, The Miami County Commissioners, upon information and recommendation of the Miami County Board of Health, are of the opinion that a schedule of fees should be adopted setting forth the costs and charges for various services, documents, and/or permits provided by the Miami County Health Department.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Miami County, Indiana, as follows:

1. The Miami County Board of Health is hereby authorized to establish a schedule of fees and collect said fees for specific services and records provided by the Miami County Health Department pursuant to IC 16-20-1-27.
2. The schedule of fees, established and approved by the Miami County Board of Health, and as it may be amended, is attached hereto as Exhibit A and incorporated by reference, shall be used in conjunction with and be considered a part of this Ordinance.
3. Any fees collected pursuant to the schedule of fees shall be deposited into the appropriate fund.
4. This Ordinance is effective upon and after its adoption and approval by the Board of Commissioners and its publication as required by law, and as otherwise stated herein.
5. Any portion of a prior ordinance that establishes a fee charged by the Miami County Health Department that is inconsistent with or in conflict with the schedule of fees approved by the Miami County Board of Health is hereby repealed, and is of no further force or effect.

ADOPTED this 2 day of Sept., 2025.

BOARD OF COMMISSIONERS OF MIAMI COUNTY



Fred Musselman, Chairman



Brenda Weaver

Mark Horner  
Mark Horner

ATTEST:

Annette Phillippo  
Annette Phillippo, Miami County Auditor

**ORDINANCE AUTHORIZING HEALTH DEPARTMENT**  
**SCHEDULE OF FEES**

**Exhibit A**

Vital Records

Birth Certificate	\$10.00	
Death Certificate	\$15.00	
Paternity Affidavit	\$30.00	per doc
Paternity Affidavit upon marriage	\$20.00	
Affidavit requesting amendment	\$10.00	
Certified Copy of Paternity Affidavit	\$5.00	per copy
Genealogy Search	\$5.00	
Genealogy uncertified copy of document	\$10.00	
Plastic Sleeve	\$2.00	

Nursing Department

Immunization Record (copy)	\$2.00	
Tuberculosis Skin Test	\$15.00	
(No charge for contact investigation)		
Immunization administration fee	\$15.00	
Immunization Prices		varies based on insurance and program

Environmental Health Department

Application Fee (Minimum Requirements)	\$50.00	
New Construction	\$150.00	\$200 if no soil evaluation was done
Connect to Existing	\$150.00	\$200 if no soil evaluation was done
Replace/Repair	\$150.00	
Installer Test	\$50.00	
Installer Certification	\$100.00	

Food

Annual & Bed/Breakfast	\$150.00
Annual after June 30	\$75.00
Late Fee on Annual	\$75.00
Temp Permit per day	\$25.00
Max temp	\$75.00
Seasonal	\$100.00
Late Temp (less than 7 days notice)	\$25.00

Swimming Pools

Annual	\$200.00
Seasonal (Less than 6m)	\$150.00
Installs	\$250.00
Late Fee	\$125.00

Tattoo

Establishment w/ Violations	\$750.00
Establishment w/o Violations	\$500.00
Artist w/ Violations	\$250.00
Artist w/o Violations	\$200.00
Temp Event (7 days or less)	\$100.00

Wells

Residential New/Replacement	\$100.00
Non Potable (irrigation, monitoring etc)	\$50.00
Abandonment	\$25.00