

#### **410 IAC 7-24-110 Requirement for facility and operating plans**

**Sec. 110. (a) The owner or other authorized agent of an existing or proposed retail food establishment shall submit to the regulatory authority properly prepared plans and specifications for review before any of the following:**

- (1) The construction of a retail food establishment.**
- (2) The conversion of an existing structure for use as a retail food establishment.**
- (3) The remodeling of a retail food establishment or a change of type of retail food establishment or food**

**operation if the regulatory authority determines that plans and specifications are necessary to ensure compliance with this rule.**

**The retail food establishment owner or operator should use the 2000 Food Establishment Plan Review Guide and the temporary retail food establishment owner or operator should use the 2000 Pre-Operational Guide for Temporary Retail Food Establishment Plan Review Guide, both as published by the U.S. Food and Drug Administration and the Conference for Food Protection, as a source for determining recommended equipment specifications and operational standards for retail food establishments/temporary retail food establishments.**

**(b) The plans and specifications shall be approved by the regulatory authority prior to construction and the operation of the retail food establishment.**

**(c) For purposes of this section, a violation of subsection (a) or (b) is a noncritical item.**

#### **410 IAC 7-24-111 Contents and specifications for facility and operating plans**

**Sec. 111. (a) The plans and specifications for a retail food establishment shall include, as required by the regulatory authority based on the type of operation, type of food preparation, and foods prepared, the following information to demonstrate compliance with this rule:**

- (1) Intended menu.**
  - (2) Anticipated volume of food to be stored, prepared, and sold or served.**
  - (3) Proposed layout, mechanical schematics, construction materials, and finish schedules.**
  - (4) Proposed equipment types, manufacturers, model numbers, locations, dimensions, performance capacities, and installation specifications.**
  - (5) Evidence that standard procedures that ensure compliance with this rule are developed or are being developed.**
  - (6) Other information that may be required by the regulatory authority for the proper review of the proposed construction, conversion, or modification, and procedures for operating a retail food establishment.**
- (b) For purposes of this section, a violation of subsection (a) is a noncritical item.**

#### **Miami County Ordinance 7-18-05**

**A permit may be issued to any person upon completion of steps A-D.**

**A. An application and plans as specified in 410 IAC 7-24 is reviewed and approved by the Health Department for new and remodeled retail food establishments and bed and breakfast establishments.**

**B. A pre-opening inspection is completed by the Health Department for new or substantially remodeled retail food establishments or bed and breakfast establishments.**

**C. The retail food establishment is in substantial compliance with all applicable requirements of 410 IAC 7-24**

**D. Appropriate fees are paid.**

#### **Section H. Approval of Plans**

**All retail food establishments, which are hereafter constructed or altered, shall conform to the applicable requirements of the Indiana State Department of Health and by the Indiana Department of Fire and Building Services. Properly prepared plans and specifications shall be submitted for approval to the Health Department at least thirty (30) days prior to initiating construction. A stop work order may be issued if plans have not been submitted for approval to the Health Department at least 30 days prior to the initiation to construction.**