Miami County Health Department
Food Inspection Noncompliance
Standard Operating Procedures

1. Initial inspection resulting in numerous non-critical and critical violations. Note all violations on standard ISDH form. Provide educational material handouts. Schedule a follow up inspection within 1 – 4 weeks.

   Follow up inspection resulting in most non-critical and all critical violations corrected. No further action required. Return to normal schedule of inspections.

2. Follow up inspection resulting in numerous consecutive non-critical and at least one consecutive critical violation. Telephone conference or informal meeting at Miami County Health Department office. Schedule a follow up inspection within 1 - 4 weeks.

3. Follow up inspection resulting in numerous repeat non-critical or consecutive or non-consecutive critical violations. Send a certified letter of warning, notifying owner / management of noncompliance and require a conference at the Miami County Health Department office with owner / manager. Establishment may be required to have in house training provided by Miami County Health Department. Schedule a follow up inspection within 1 – 4 weeks.

4. Next or follow up inspection resulting in numerous repeat violations consecutive or non-consecutive or any critical violations. Require conference with Health Department with witness. Health Officer to be notified of situation. A fine will be levied per the Schedule of Civil Penalties Title 410 IAC 7-23 at 50% of the possible fine. A public notice will be placed in the local paper. Schedule a follow up inspection within 1 – 4 weeks.

5. Next or follow up inspection resulting in numerous repeat violations or any critical violation. Require a conference in the Health Department office with owner / manager. This conference requires a Health Department witness. Health Officer to be notified of situation. A fine will be levied per the Schedule of Civil Penalties Title 410 IAC 7-23 at 75% of the possible fine. A public notice will be placed in the local paper. Mandatory professional training at establishment for all employees and managers within one month of this inspection. Schedule a follow up inspection within 1 – 4 weeks

6. Next or follow up inspection resulting in numerous non-critical violations or consecutive or non-consecutive or any critical violation. Require a conference with the owner / manager in the Miami County Health Department office. This conference requires a Health Department witness. A fine will be levied per the Schedule of Civil Penalties Title 410 IAC 7-23 at 100% of the possible fine. A certified letter will be issued advising that future violations may result in permit revocation. A public notice will be placed in the local paper. Schedule a follow up inspection within 1 – 4 weeks.

7. Next or follow up inspection resulting in numerous non-critical or critical violations, consecutive or nonconsecutive. A hearing with the Health Officer or Board of Health. Closure.

Neil Stalker MD
Miami County Health Officer

10/1/07