

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
October 7, 2013

Chairman Francis called the meeting to order. All members were present.

SOIL & WATER

Mary Lou Musselman, Soil and Water came before the Board to seek their guidance because the office she works in is locked-up due to the Government shut down. She was on vacation last week so it did not affect her last week. She can work on financials at home for a couple of days but would not have anything to do past that point. The Commissioner said she could take lost time or they could find an office in the Courthouse that could use some extra help such as the Prosecutor's office. Commissioner West made a motion to have Mrs. Musselman work on financials at home Monday and Tuesday and call the Auditor on Tuesday to find out where to report on Wednesday, if her office is still locked. Commissioner West 2nd the motion and it passed 3-0.

9-1-1

Cliff Gardner, 9-1-1 Director, came before the Board to ask them to grant him immunity from the 28-hour limit for part time people. Since his office operates 24/7 he needs the 30 hour limit or he will have to pay overtime. The Auditor will be attending the State called Auditor's Conference the week of October 22nd and will be receiving more information on this subject. Commissioner West made a motion to allow 9-1-1 to be exempt from the 28-hour limit until the Auditor has more clarification. Commissioner Hamman 2nd the motion and it passed 3-0.

YMCA RURAL TRANSIT

Kathy Brehmer brought in the quarterly report. Mrs. Brehmer also brought in a voucher for the Rural Transit program, in the amount of \$69,915, to be signed by the Board. Commissioner West made a motion to sign the voucher. Commissioner Francis 2nd the motion and it passed 2-0. (Commissioner Hamman was out of the room)

MIAMI SEWER DISTRICT

Danny and Becky Hodson came before the Board to ask if there was any new information on the Miami Sewer District. Commissioner West said he spoken to both Steven Ray and Greg Beumer and they are going to work together to see if there is any grant available to help with the cost of the grinders.

MINUTES

Commissioner West made a motion to approve the minutes from September 23rd. Commissioner Hamman 2nd the motion and it passed 2-0-1. Commissioner Francis abstained since he was not at that meeting.

ANIMAL CONTROL

The Board received a bill for euthanizing of dogs that totaled \$128.70. Commissioner West made a motion to approve. Commissioner Hamman 2nd the motion and it passed 3-0.

Also turned in were 3 fuel bills that totaled \$259.61. Commissioner West made a motion to approve. Commissioner Hamman 2nd the motion and it passed 3-0.

AMERICAN LEGAL

The Board received a quote from American Legal to update the codification of the County Ordinances. Commissioner West made a motion to hire American Legal to update the Ordinance book and provide the CD. Commissioner Hamman 2nd the motion and it passed 3-0.

AMERICAN WAVE

Security Officer Tim Hunter requested to purchase 2 more panic buttons to have on hand. Commissioner Hamman made a motion to allow. Commissioner West 2nd the motion and it passed 3-0.

E-MAIL POLICY

Commissioner West made a motion to add a policy stating that no employee is to block e-mail from another employee. Commissioner Hamman 2nd the motion and it passed 3-0.

SIGNATURE SHEET FOR NEW HANDBOOK

The Board of Commissioners asked the Auditor to send out a memo to all Department Heads stating that it is their responsibility to ensure all employees sign the receipt page for the new handbook and turn them in by October 31st.

ASSESSOR

Sara McAuliffe, Assessor, presented the X-Soft contract to the Board for their signature. She changed the amount of users from 9 to 8 which lowered the amount. The total price would be \$155,000, paid over a 3-year period. The maintenance part would be \$25,400, which is a lot lower than she is currently paying. Commissioner Hamman made a motion to sign the contract. Commissioner West 2nd the motion and it passed 3-0.

The Assessor also explained that she is in needs to replace 6 computers in her office at an approximate cost of \$3,978 and purchase some software for the server at an approximate cost of \$3,200 to \$3,300. Mrs. McAuliffe would pay for these items out of her Reassessment Fund. Commissioner West made a motion to allow. Commissioner Hamman 2nd the motion and it passed 3-0.

COUNTY ATTORNEY

Items being worked on:

- *Contract for Assessor
- *Meeting between Health Board and Commissioners regarding Meth houses
- *Veterans Affidavit
- *Maximus contract (4D for Courts)
- *Credit Card Policy
- *Resolution for Safety and Security Advisory Board (Schools)
- *YMCA Resolution
- *DNR Dam issues at Hidden Hills and County roads over them

BUNKER HILL PIKE

J. Robert Williams told the Board that they did a very good job on Bunker Hill Pike and he appreciated what they had done. He also appreciated the work done on Business 31.

HIGHWAY ENGINEER

Ken Einselen spoke to the Board about the purchase concrete scarifier. Mr. Einselen stated that this piece of equipment could be used in the winter as well. There was some discussion of whether to purchase one or rent one, which would be approximately \$280 a day. Commissioner Francis recommended that this be put on hold until after budget hearing.

Mr. Einselen also had a discussion with the Board concerning the pick-up truck he drives, which is owned by the County. It is in bad shape and is need of tires and an exhaust system. The truck is 16 years old and the Board is not sure that they want to invest a lot of time and money into a vehicle that is that old. The Board will speak with the Highway supervisor about the next steps.

Commissioner West asked Mr. Einselen to measure the rooms in the Courthouse and document counters and furniture to help the Board determine the feasibility of moving some offices around. The Board would like his report by October 31st.

DOMESTIC VIOLENCE MONTH

Jeff Price came before the Board to ask for permission to hold the Domestic Violence Program in the Rotunda Wednesday, October 9th, at noon. Mr. Price also asked for permission to put the crosses on the front lawn as they do every October. Commissioner West made a motion to approve both request. Commissioner Hamman 2nd the motion and it passed 3-0.

CREDIT CARD POLICY

Commissioner West made a motion to accept the Credit Card Policy. Commissioner Hamman 2nd the motion and it passed 3-0.

PROSECUTOR

Bruce Embrey, Prosecutor, asked the Commissioners when the move for the Health Department would take place and if he would be able to have the space vacated by them. The Board said they were looking at the end of October but asked if he could wait a little bit because they are looking at the space in the Courthouse to see if there is a possibility, they can move some offices around. Mr. Embrey said he could and that it would be nice if they could find a way to bring probation back into the Courthouse.

SIEMANS CONTRACT

The Board had already accepted the contract but was waiting on a revision before signing. The revision came and the Board signed.

SHERIFF

Sheriff Tim Miller inquired about the Safety and Security Advisory Board. Commissioner West made a motion to form the Safety and Security Advisory Board. Commissioner Hamman 2nd the motion and it passed 3-0.

Members for the Board should consist of a member of the Board of Commissioners, the Clerk’s office, the Auditor’s office, the Courts, a representative of the Council, the Prosecutor and the Sheriff.

Sheriff Tim Miller had an employee who left his department for other employment and then came back. They asked to keep their longevity at the same rate as when they left. The policy clearly states you must have “continuous employment”. This request has been made before and was denied for that very reason. Commissioner West made a motion to adhere to the policy and deny the request. Commissioner Hamman 2nd the motion and it passed 3-0.

WORKFORCE DEVELOPMENT BOARD

Commissioner Francis made a motion to retain Commissioner West as the representative for the Workforce Development Board. Commissioner West 2nd the motion and it passed 2-0. (Commissioner Hamman was out of the room).

Commissioner West made a motion to adjourn. Commissioner Hamman 2nd the motion and it passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSION

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, **Auditor**
Jane Lilley