

MIAMI COUNTY COMMISSIONERS
25 N. BROADWAY
PERU, IN 46970
MINUTES
08-27-2012

Commissioner Boyer opened the meeting.

TIMECARDS

The Board received 2 timecards from 2011 that needed to be signed. The timecards were missed when the others were signed in January of 2012. Commissioner Faust made a motion to sign the timecards. Commissioner Boyer 2nd the motion and it passed 2-0. Commissioner Francis was out of the room.

CLAIMS

Commissioner Francis made a motion to approve the claims. Commissioner Faust 2nd the motion and it passed 3-0.

MINUTES

Commissioner Francis made a motion to approve the minutes. Commissioner Faust 2nd the motion and it passed 3-0.

FEMA

The Board received a letter on the national flood insurance program. Miami County is looking at adopting a flood plan ordinance but Commissioner Boyer would like the Surveyor to review prior to doing so. Commissioner Fast made a motion to turn over the information to have the Surveyor review and table for 2 weeks. Commissioner Francis 2nd the motion and it passed 3-0.

HANDICAPPED ENTRANCE

Mary Brown, Chief Deputy Auditor brought to the attention of the Board that a citizen had fallen back in June 2012. Mrs. Brown explained that part of the process when there is an accident is to complete the necessary paperwork and forward to our insurance company. The adjuster contacted Mrs. Brown to review some of the details of the incident and noted that the citizen who fell mentioned that the handicapped door on the South side of the building was hard to push. The insurance company requested that the button be looked at to ensure it is working properly. Tim Hunter, Courthouse Security, also discussed the issue with the Board and ~~also~~ stated that there have been several questions asked by citizens and employees about the orange cone that has sat outside the same door for 2 years.

Commissioner Boyer stated that there have been issues with the concrete coming into the entrance and that particular area has been repaired 4 times. There was a question as to whether the concrete problem could be causing the door to drag and why it may have been difficult to work.

The Board discussed with Sam Waltz, Highway Superintendent, offered to have his crew look at it and see if they could fix the problem with the concrete. Mr. Waltz stated that the doors were working properly but he did notice a drainage issue on the roof above the door. This could be causing the erosion of the approach to the door. Mr. Waltz noted that he had a crew coming to take a look and see what they could do to fix the approach.

The Board will get into contact with the company who installs the doors/switches to check the electrical to make sure it does not have an issue.

HIGHWAY

Sam Waltz, Highway Superintendent, updated the Board on the paving for the county. Mr. Waltz stated that for the most part the paving was done on the North end of the county and work will start on the paving of the South end of the county. The highway will also begin working on the bridges and doing chip and seal.

EMERGENCY EVACUATION COMMITTEE

Tim Hunter, Courthouse Security, stated that Ken Scott informed him that he does not have time to complete the necessary paperwork for the evacuation plan. Officer Hunter and Auditor Jane Lilley will take over and work on getting the paperwork completed. Officer Hunter also informed the Board that Ken Scott has removed himself from the Emergency Evacuation Committee.

TOWN OF MIAMI

The Board of Commissioners received paperwork from Beumer Consulting to close out the planning grant on the Miami Sewer project. Commissioner Faust made a motion to sign the paperwork. Commissioner Francis 2nd the motion and it passed 3-0.

EEL RIVER BRIDGE

The Board received an email regarding the proposed hanger system for the sewer force main over the Eel River-Bridge #41. Ken Einselen, Highway Engineer recommended the use of the alternative carrier pipe. Commissioner Francis made a motion to accept the recommendation. Commissioner Faust 2nd the motion and it passed 3-0.

HEALTH DEPARTMENT

The Board received a letter requesting that key cards be issued for Karen Trigg & Diane Engel to allow them to come in at 7 am. Commissioner Francis made a motion to allow the key cards be issued to Karen Trigg & Diane Engel. Commissioner Boyer 2nd the motion and it passed 2-1. Commissioner Faust voted against it because he feels that they are issuing key cards to too many employees and they are getting away from the proposed security system.

INSURANCE UPDATE

Mary Brown, Chief Deputy Auditor/Insurance Deputy updated the board on the status of the county health plan. Mrs. Brown met with the insurance rep last week and overall the claims for the county are looking good. Mrs. Brown also noted that the final contract is ready to be signed once Mike Saine has had the opportunity to look it over. Mr. Saine will bring it in for signatures when he has reviewed the contract. Also, Mrs. Brown noted that the attorney for Novia should be sending a contract over in the next week to have the county attorney review. This will allow the county to move forward with partnering on the health clinic Peru Schools has opened.

AIR CONDITIONING

Commissioner Francis noted the new air conditioning that was put in over in the annex (IT office) had issues with the thermostat and ductwork. Bowman's Heating was to fix and if there were further problems they would come in and discuss it with the Board.

CITIZEN

Robert Doran asked the Board about the progress on the mowing issue on 300. The Board stated that the letter was mailed to the homeowner from Planning and Zoning. The Board stated that Mr. Doran would need to follow up with Planning & Zoning.

STEPHEN J. CHRISTIAN & ASSOCIATES

Dick Robertson with Stephen J. Christian & Associates stopped in to see the Board and wanted to introduce himself along with Stephen Christian. Mr. Robertson & Mr. Christian presented to the Board a list of job qualifications which included bridge design, inspections, etc. Mr. Christian noted that he would be the project manager on any bridge projects that the county takes on. The Board thanked the men for the information and time.

IT

Commissioner Boyer requested that the IT department lock the South entrance doors while the Highway Department until they are fixed. Commissioner Boyer suggested that the IT Department cover the camera until the work is completed. IT will lock the doors immediately and block off the entrance to ensure no one goes in or out the door.

TREASURER

Becky Morris, Treasurer, updated the Board on the investment policy that was approved by Council last week. Mrs. Morris also wanted to follow-up on the E-billing ordinance through SRI. The Board signed the agreement, not the ordinance. The Board needs to follow-up with the Auditor. The Board will discuss it with the Auditor when she returns and let the Treasurer know next week.

OLD MAX PITTS

Commissioner Faust brought up the right of way issue at the Old Max Pitts property. The landowner would like to have the county sign over the area that is considered the county right-of-way. Commissioner Faust said this was an old issue that has not been resolved and that he would work on it.

PARKING

There is an issue with the current employee parking lot. Not only is there not enough spaces available, but the lot itself is in need of repairs and restriping. After some discussion the Board will ask Sam Waltz to look at it and offer suggestions on how to fix it. The Board also discussed moving the dumpster as well as looking at options for moving the county owned vehicles to another area to free up some spaces.

ANIMAL CONTROL TRUCK

Commissioner Faust asked about the status of the Animal Control Truck. Commissioner Francis stated that an advertisement needed to be reran stating that the Board is taking bids. Commissioner Francis is going to write a new ad and bring it next Tuesday to the meeting.

LOST BRIDGE

The Highway has removed the barriers by Lost Bridge while the utilities replace some of the poles. The Board recommends that the barriers not be put back after poles are replaced. Commissioner Faust made a motion to have the barriers on 100 E North of 550 at the Lost Bridge permanently pulled with just signs that state road closed or bridge out. Commissioner Francis 2nd the motion and it passed 3-0.

FROST ENGINEERING

Jerry Frost with Frost Engineering brought information to the Board about their services when it comes to bridges, roads, inspections, etc. The list of qualifications that the company has also includes road inspections, bridge design, emergency, and critical inspections. Mr. Frost also noted that they also have a team that does building inspections and structural assessments. Mr. Frost also owns Frost Signs which does signage for highways and inspections on the sign structures. The Board thanked Mr. Frost for his information and time.

EMA

Kris Marks, EMA Director, is working on getting the bids for the repairs to the EMA building. There was discussion regarding the posts on the building and making sure that if there is any rotting that the posts are replaced at that time. Mr. Marks will keep the Board updated on the bids.

YMCA

Kathy Brehmer requested that the Board sign the payment vouchers for the YMCA project. The payment voucher is for the survey. Mrs. Brehmer also updated the Board about an issue with a neighbor's fence being right on the line of the YMCA property where the project is taking place. Mrs. Brehmer stated that all parties are aware of the situation and the builder has reassured them that there would not be an issue with the project moving forward but she wanted to check with the Board on how they wanted the YMCA to proceed. The Board advised that the YMCA make note of the situation and leave it as is for now. Commissioner Francis made a motion to have Commissioner Boyer sign the voucher. Commissioner Faust 2nd the motion and it passed 3-0.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer, talked to the Board about a parking issue on Castle Court at the Eagles Pointe. Mr. Einselen recommends that there be an amendment to the

original parking ordinance to allow parking on 1 side of the street. Commissioner Francis made a motion to review and discuss at the meeting next Tuesday. Commissioner Faust 2nd the motion and is passed 3-0.

Mr. Einselen also discussed the Converse Trail. Mr. Einselen has reviewed the plans and will respond to Converse with issues.

SHERIFF PARKING ISSUE

Officer Tim Hunter brought to the attention of the Board that there is an issue with bringing in the inmates and parking. Currently there are signs located across from Court Street in front of the old jail. Officer Hunter has requested that those signs be moved to the other side of Court Street close to the steps to make it easier and safer when bringing inmates in and out for court. Officer Hunter explained that when there are several inmates being brought in at one time it poses a safety risk. The Board will look at the signs and see that they can do.

Commissioner Francis made a motion to recess. Commissioner Faust 2nd the motion and it passed 3-0.

BACK IN SESSION

PARKING LOT

Sam Waltz let the Board know that he looked at the parking lot and felt that his crew could do some patching and sealing to get through winter, but that the Board probably needed to get quotes on repairs/paving/stripping. Mr. Waltz offered to get quotes and will bring the information to the Board.

RECORDER

Brenda Weaver, Recorder, wanted to let the Board know that she would be going to the Council in September to request an additional appropriation of \$3000.00 out of the Security Protection Fund to cover costs of contracts. Commissioner Francis made a motion to support the request. Commissioner Faust 2nd the motion and it passed 3-0.

RAILROAD PROPERTIES

The Board met with Glen Ledke of SRI and Debbie Cunningham, Deputy Auditor to discuss options of getting the old abandoned railroad properties back on the tax rolls. After a long discussion everyone agreed that there was not an easy answer and that there would be a great deal of research involved. The Commissioners also discussed the issue with Pat Roberts, County Attorney and they are going to do some further investigation and keep working on the issue.

Commissioner Francis made a motion to adjourn. Commissioner Faust 2nd the motion and the motion passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSION

_____, **Chairman**
C. Craig Boyer

_____, **Vice Chairman**
H. Jon Faust

_____, **Member**
Joshua Francis

Attest: _____, **Chief Deputy Auditor**
Mary Brown