

Miami County Solid Waste District
Minutes for the May 20, 2013 Meeting

Attendance: Tom Gustin, Josh Francis, Shirley Mull, Jerry Hamman, Don Morris, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Larry West, and Jim Walker.

The meeting was called to order at 8:09 A.M. by Don Morris.

The minutes of the April 15, 2013 meeting were presented. Tom Gustin motioned to approve the minutes as is, Josh Francis seconded the motion and the motion passed unanimously.

The May 2013 financial statements were presented by Samantha Ward. Samantha explained the various bills the district paid. The monthly recurring bills were presented. Other claims included Beautification Day expenses, Roberts Law Firm, F & E Check Pros for the yearly software package, Petty Cash for postage and supplies, and one NSF check. It was noted that overall, collections were up significantly this year from the same time period last year. This is due to sending the bills out earlier and the new payment processing equipment in the office. Tom Gustin motioned to approve the financial reports as presented, Jerry Hamman seconded, motion passed unanimously.

The preliminary 2014 Budget was presented to the board for changes to be made before turning it in to the auditor. Samantha presented two different versions of the budget, and noted that completing it was difficult due to attempting to include costs for operating a facility. One version of the budget included a 5% raise in wages. The second version included a stipend for insurance and retirement benefits, but no raise. The changes in Healthcare laws were mentioned, and Samantha asked if the office fell into the category of being provided insurance. Samantha included per capita costs for all categories in the budget. The highest budget calculated a dollar figure of \$11.23, which is in line with other districts of similar populations. Both versions contained a line item of \$42,000.00 in the rent section of the "Other Services and Charges" area of the budget. This amount was for a starting point for the cost of building expenses. Samantha spoke with Jane Lilley (auditor) for advice on how to handle this situation, and this was her suggestion. Pat Roberts suggested removing the amount from the budget and explaining to the County Council that we have a special project in the future, but have no actual figures yet. Josh Francis motioned to submit Budget A, but with the \$42,000.00 amount removed from other services, and notation about questions of benefits. Tom Gustin seconded the motion, and it passed unanimously.

Shirley Mull questioned the progress of the lease project. Samantha explained after she brought the new commissioners (Jerry Hamman and Larry West) up to date on the project, both had concerns about the location of the facility. Both thought the location behind Recycling Recovery was too close to some residential locations and Peru High School, that traffic could be a problem, and if a chemical spill were to happen it would require evacuation of a large number of people. Josh Francis suggested checking on some of the land the county owns near the new jail to see if that location would work for a facility.

Pat Roberts updated the board about the court case with Fletcher Durbin. He has asked for a refund of 6 of the 7 units he was charged for in the Scarborough Faire building. Mr. Durbin also mentioned that he had two buildings that were unable to be lived in. Tom Gustin motioned to allow Pat Roberts to resolve the case, Shirley Mull seconded, and the motion passed unanimously.

Pat Roberts told the board that collection laws had changed over the past few years. His office has access to a Web Seminar detailing these changes. The cost is \$275.00 for the all day program. Pat asked the board to cover the \$275.00 cost and to allow the office to close for the day of the seminar (June 26, 2013). Tom motioned to have the district pay the \$275.00 fee, allow Carla and Samantha to attend, and to close the office on June 26. Shirley Mull seconded, and the motion passed unanimously.

Pat suggested to the board that the district set up a trust fund for the payments made to Roberts Law Firm for past due collections. There would be a separate account for partial payments made but the balance is now uncollectable. The other account would be for the current work in progress.

Samantha reported to the board that the Beautification Day held April 27 was successful overall. There were some problems at some sites. The Denver site had fewer dumpsters due to the Highway Department having equipment outside. They had been extremely busy due to the number of flooded roads from the recent rains. Samantha will call a few days in advance to remind them the event will be coming up. The Peru site had a dumpster hit the side of the City Garage, causing damage, and also had a truck that broke a hydraulic hose causing a messy area due to fluid leaking. Wabash Valley was contacted, and both incidents were taken care of by their workers. Wabash Valley's insurance is taking care of the damages caused by the dumpster.

Josh Francis motioned to adjourn the meeting at 8:52 a.m. Tom Gustin seconded, motion passed.

Respectfully submitted,