

Miami County Solid Waste District
Minutes for the April 15, 2013 Meeting

Attendance: Tom Gustin, Josh Francis, Larry West, Jerry Hamman, Don Morris, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Shirley Mull, and Jim Walker.

The meeting was called to order at 8:02 A.M. by Don Morris.

The minutes of the March 18, 2013 meeting were presented. Tom Gustin motioned to approve the minutes as is, Josh Francis seconded the motion and the motion passed unanimously.

The April 2013 financial statements were presented by Samantha Ward. Samantha explained the various bills the district paid to the board. The monthly recurring bills were presented. Other claims included yearly dues to the Indiana Recycling Coalition (IRC), payment for registration to the IRC Conference to be held May 14-16 in Indianapolis, Peru Glass and Screen for the payment windows installed in our office, and the Post Office for postage to send the bills and event schedules out. Samantha noted that by sending the bills out earlier and including the event schedule in the envelope helped the district save approximately \$4200.00 in postage costs and envelope costs. Tom Gustin motioned to approve the financial reports as presented, Larry West seconded, motion passed unanimously.

Beautification Day bids were presented. We received bids from Wabash Valley and Bunn Box. Wabash Valley's bid was \$290.00 per container, and Bunn Box's bid was \$365.00 per container. Josh Francis motioned to accept the bid from Wabash Valley, Larry West seconded, motion passed.

The 2013 payment process has improved over the last few years. The new payment windows are helping with the angry people who come to the office to pay. The envelope opener that was purchased last year has sped up the mail processing.

The purchase of new desks was discussed. The desks we are currently using either belong to the Health Dept. Homeland Security, or are part of what was left behind when the move was made to the new jail. The used desk is falling apart. We will need to return the Health Dept. desk when they move into the old jail. Samantha will get more pricing and styles from GJ Furnishings.

Samantha met with Mike Rorvik and Jeff Barnes from Recycling Recovery to discuss remodeling the building where we hold the Household Hazardous Waste Days. This building and area would be easy to remodel and set up for our needs. It would be less expensive for the district to purchase a portable HHW storage building. These are made to state codes and standards. The buildings are self-contained and have explosion proof interiors, along with either 2 or 4 hour fire ratings. They are equipped with alarm systems and secure locks. Samantha will put together a report of the possible cost savings and benefits to the property owners of the county.

Tawna Leffel addressed the board about the high number of pending cases where the people had either moved, or did not pick up their registered mail. Pat Roberts said one of the biggest

problems in delivery of court papers is bank foreclosures that were never transferred from the original owners name to the bank's name. Judgments placed on properties do not go through the Sheriff Sales. Another option is to use the Sheriff Service to serve court papers. This will cost \$13.00 per person served. Samantha asked if some of the money set aside for postage could be used for some Sheriff Service for the court papers. Larry West motioned to allow us to use some of the postage budget to provide Sheriff's Service to people who show the same address and did not pick up their certified mail.

Josh Francis motioned to adjourn the meeting at 9:04 a.m. Larry West seconded, motion passed.

Respectfully submitted,