

Miami County Solid Waste District
Minutes for the November 15, 2010 Meeting

Attendance: Tom Gustin, Greg Deeds, Jon Faust, Craig Boyer, Don Morris, Shirley Mull, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Jim Walker.

At 8:00 A.M. the meeting was called to order by Tom Gustin.

The minutes of the October 18, 2010 meeting were presented. Craig Boyer motioned to accept the minutes as is, Greg Deeds seconded, motion passed.

The November 2010 financial statement was presented by Samantha Ward. The Peru Tribune bill was for the County Guide, and the Oktoberfest ad. The PCI bill was higher than usual due to it being the last HHW day of the year. The total is still less than it was last year because we are no longer accepting latex paint or alkaline batteries. Samantha was reimbursed for lodging and mileage at the AISWMD Conference. The Post Office bill was for the office sending out a third mailing of late notices. We have received more than enough payments to cover the amount spent on the postage. Samantha reported that our checking account is not an interest bearing account. If we wanted to change to that style of account, there would be monthly charges and also other "per check" and "per deposit" charges. We currently have a money market account that pays .35 percent monthly. If we increased the amount in the account to over \$90,000, we would get an interest rate of .60 per cent. We are allowed three transactions per month on the account with no additional charges. Craig Boyer moved to approve the financial report as is and to have Samantha transfer some of the money in our checking account into the money market account, Shirley Mull seconded, motion passed.

Samantha reported on one of the sessions she attended at the AISWMD Conference. It dealt with putting the user fees on the property tax statement as a special assessment. Several other districts are having a lot of success with this system. Samantha mentioned that we do not have the bar coding software in the office that will be required next year to qualify for bulk rate mailing permits. Samantha spoke with Steve Johnson from Wabash County and he said that they are initiating a user fee that will be added to next year's taxes. Steve said they use Manatron software and there is a way to trigger the fee to be added to the special assessment area based on what the property class code is. Samantha talked with John Powell from the IT department and he said we should have the same version of Manatron that Wabash County has. The office also met with Pat Roberts and Becky Morris from the Treasurer's Office to discuss making this change. Becky Morris stated she thought it would be fine to add this to the bills as long as the Manatron software was compliant and ran smoothly. Samantha shared that the other counties in the state do not allow exemptions other than if the building has been condemned by the county health officer. If the board adopted this policy, it would make the billing process more smooth. Trailer parks would be billed according to the number of trailers turned in by park owners in March to the assessor's office. Becky Morris said they hope to get the tax statements out as soon as possible, with the end of March as a possible target date. The board questioned whether the fee would be split between May and November or if

the entire fee would be paid on the spring installment. In order to add late fees for those bills not paid, it seems to be the best idea to pay the entire fee on the spring installment, with late fees added after the spring due date. If the fees were split, the property owner could end up with two delinquent fees if the bill was not paid in the spring, and also not paid in the fall. Samantha mentioned the possibility of having an insert printed and included with the tax statements. If our office printed an informational insert, all printing costs and extra postage would be paid by the Solid Waste District. Craig Boyer motioned to put the bills on the tax statements as a special assessment, and have Samantha and Becky Morris work together to agree on a fee for the Solid Waste District to pay to help cover postage, printing and collection and present it to the board at the next meeting, Shirley Mull seconded, motion passed.

Samantha asked Tom Gustin to report on the progress of implementing a composting program in the county. Tom and the mayor were to take a tour of the Tipton facility, but the mayor was unable to attend, so the tour is being put on hold until the spring. Unfortunately, there is no extra funding available for start up costs at this time.

Don Morris reported that the site at Converse is now closed, the signs are in place, and the entrances have been blocked off. Another location for a drop off site has not been found yet.

Samantha asked for permission for herself and Carla to attend an education workshop dealing with poisonous chemicals and hazardous waste on November 24 at Indianapolis. The workshop is free to attend. Shirley Mull motioned to allow the office staff to attend the workshop, Greg Deeds seconded, motion passed.

Robert from Recycling Recovery showed pictures of the Eagle's Point drop off site. It was called in that it was full and overflowing, with things sitting outside the bin. When the worker arrived, he took a picture of the bin nearly empty on the inside, but someone had dumped their trash and recycling on the outside of the bin and blocked the way to the doors. He also noted that he and Mike Rorvik are working on purchasing steel containers for the recycling sites, and that by January or February, they hope to have the entire county switched over to that type of recycling container.

Shirley Mull motioned to adjourn at 8:55 a.m., Din Morris seconded, motion passed.

Respectfully submitted,