

MIAMI COUNTY COMMISSIONERS  
25 N. BROADWAY  
PERU, IN 46970  
MINUTES  
10-8-2012

Commissioner Boyer opened the meeting.

#### YMCA

Kathy Brehmer from Miami County YMCA brought to the Board 2 reimbursement vouchers for the Board to sign. The first reimbursement voucher was for the garage building project. Commissioner Francis made a motion to sign the voucher. Commissioner Boyer 2<sup>nd</sup> the motion and it passed 3-0. Commissioner Faust made a motion to sign the quarterly reimbursement. Commissioner Francis 2<sup>nd</sup> the motion and it passed 3-0.

#### MINUTES

Commissioner Faust made a motion to approve the minutes. Commissioner Boyer 2<sup>nd</sup> the motion and it passed 2-0. Commissioner Francis abstained as he was out the previous week.

#### CLAIMS

Commissioner Francis made a motion to approve claims. Commissioner Faust 2<sup>nd</sup> the motion and it passed 3-0.

#### SOUTH ENTRANCE

Dick Wiles, County Councilman, wanted to bring the Board's attention that last week when he was in the Courthouse he noticed that there was water running off the eave above the south entrance, hitting the canopy, and running on to the concrete that was just fixed. Councilman Wiles was concerned that this could be damaging to the work already done and suggested the Board look at the roofing and eaves to make sure they do not need cleaned out. After some discussion the Board decided to contact Parsons Roofing to have them take a look at it.

#### TAX SALE RESOLUTION

Debbie Cunningham, Deputy Auditor, requested a new resolution for the Commissioners Tax Sale. It needs to specify the minimum bid for the sale. There was discussion about also including the obligations of the purchaser in the resolution. Mrs. Cunningham also addressed the issue of how the adjoining land owners to the properties would be notified. Mrs. Cunningham stated that SRI would send out letters for \$1.00 per letter including postage to the adjacent land owners and they could also include in the letter a listing of expected estimated fees that would also have to be paid by purchasers. Commissioner Boyer had a few questions on the quit claim deed process. Mrs. Cunningham explained that by statute the purchaser is required to do the proper notifications and title search before they can petition the court for a tax deed. There was also discussion about putting in the resolution that the purchasers are to maintain the property, bring the property up to code, or tear it down. Commissioner Francis made a motion to set the minimum bid at \$15.00 and to update the resolution. Commissioner Faust 2<sup>nd</sup> the motion and it passed 3-0.

#### EMA

Kris Marks, EMA Director, brought in the invoice from J & K Communications to repair the building that was damaged by a lightning strike.

Mr. Marks also brought in estimates for the concrete work to be completed at the EMA building. Mr. Marks recommended that they use Dale Schoettmer as the contractor. Mr. Marks said that he could contribute \$2500.00 towards the cost of the repairs. After discussion Commissioner Boyer stated that the Board has some money in Cum Courthouse to pay for these repairs and get all the issues corrected with the building. Commissioner Faust made a motion to move forward on the project and to have a 30 in footer. Commissioner Francis 2<sup>nd</sup> the motion and it passed 3-0.

Mr. Marks also informed the board that there is also a termite issue at his building. Mr. Marks received a quote of \$975.00 for the building treatment. Commissioner Faust made a motion for Mr. Marks to have the termite treatment completed. Commissioner Francis 2<sup>nd</sup> the motion and it passed 3-0.

#### HIGHWAY ENGINEER

Ken Einselen, Highway Engineer, brought before the Board a recommendation a warning sign on 700 E approaching CR 1100 N. Commissioner Francis approved the recommendation of the warning sign. Commissioner Faust 2<sup>nd</sup> the motion and it passed 3-0.

Mr. Einselen, asked the Board about the status of the criteria for bridge inspection selection process. Commissioner Faust stated that it would be done in the next couple of days.

#### NOVIA

Gary Raikes, Novia Clinic, came in to discuss some issues with the contract for the health clinic. County Attorney, Pat Roberts reviewed those issues and after discussion Mr. Raikes will take the concerns back to his counsel, resolve those issues with Mr. Roberts and work to bring a completed contract back next Monday for the Board to sign.

#### COUNTY ATTORNEY

Pat Roberts, County Attorney, updated the Board on the handbook. There are still some changes to be made. Mr. Roberts will work with the Board on those corrections and bring back.

The Board gave Mr. Roberts the information regarding the tax sale resolution. Mr. Roberts will get with Debbie Cunningham, Deputy Auditor to verify the issues that need to be addressed in the resolution.

#### MCEDA

The Board received 2 claims for the Hangar 200 project for payment. Commissioner Francis made a motion to pay the 2 claims. Commissioner Boyer 2<sup>nd</sup> the motion and it passed 2-0. Commissioner Faust was out of the room.

Jim Tidd, MCEDA, brought in a financial status update on the Hangar 200 project. Mr. Tidd went over the expenditures for August 27, 2012- September 9, 2012. Mr. Tidd noted that they are still on target for the project.

#### PROSECUTOR

Bruce Embrey, County Prosecutor, and Peter Diedrichs, Deputy Prosecutor, brought information before the Board regarding software that would be used in transitioning the IV-D office to a paperless office. The software would be used to store, edit, and update child support cases. Currently, the office is running out of space for their files and the process for storing digital files is time consuming and not efficient. Mr. Diedrichs estimates that the new software would save approximately 4hrs per week up to 8 hours by switching the software. Each caseworker has a scanner and will be responsible for scanning documents from the old files as they are working on them. The total cost of the software is \$32,764.53 and will be paid out of the IV-D incentive money. Commissioner Boyer agrees that there is a need to move forward with this new system. Mr. Diedrichs noted that there is some documentation that the office will be required to maintain but minimal in comparison to what they are keeping now. Commissioner Faust made a motion to purchase the software. Commissioner Francis 2<sup>nd</sup> the motion and it passed 3-0.

#### PARKING

The issue with parking was brought up again as not all county vehicles have been moved out of the lot. The Board will make sure they get the appropriate offices contacted and get the vehicles moved out to free up more parking for the county employees. The Board will also follow-up with Sam Waltz, Highway Superintendent on the status of the lot repairs.

Commissioner Faust made a motion to adjourn. Commissioner Francis 2<sup>nd</sup> the motion.  
Motion passed 3-0.

**Adjourned**

**MIAMI COUNTY BOARD OF COMMISSION**

\_\_\_\_\_, **Chairman**  
**C. Craig Boyer**

\_\_\_\_\_, **Vice Chairman**  
**H. Jon Faust**

\_\_\_\_\_, **Member**  
**Joshua Francis**

**Attest:** \_\_\_\_\_, **Chief Deputy Auditor**  
**Mary Brown**