

MIAMI COUNTY COMMISSIONERS
25 N. BROADWAY
PERU, IN 46970
MINUTES
10-1-2012

Commissioner Boyer opened the meeting. Commissioner Francis is on vacation this week.

HEALTH DEPT

Michele Siegfred, Health Nurse, advised the Board of Commissioners that the Health Department is running the flu vaccine clinic, but there were some issues in getting the information out to the public. There was a miscommunication with the Peru Tribune and the notification did not make it in to the paper until today. The Commissioners suggested that Ms. Siegfred contact the local radio station.

PAYROLL

Commissioner Faust made a motion to approve the payroll. Commissioner Boyer 2nd the motion and it passed 2-0. Commissioner Boyer appreciated that the offices are holding the spending of part-time employee money down.

MINUTES

Commissioner Faust made a motion to approve the minutes. Commissioner Boyer 2nd the motion and it passed 2-0.

LIEBERMAN TECHNOLOGY

The Board received an invoice from Liberman Technology for \$800.00. The invoice was for a software update due to an IT error. The Board requested clarification on the invoice from IT Director, John Powell, as they could not recall a discussion approving the expenditure. Mr. Powell state that they issue was with the Automated Tax Warrant System and the Jail. The software went upside down and it had to be rebuilt and this was the charge for the rebuilding. The Board discussed the issue with Sheriff Miller and he noted that the software was deleted in error by the IT department and the back-up was not on the right server. Sheriff Miller believed that it was now on the right server but that the software did have to be rebuilt. Commissioner Faust made a motion to pay the invoice. Commissioner Boyer 2nd the motion and it passed 2-0.

GLOBAL

The Board received an invoice from Global for toners for the Probation Dept. There was confusion on who was responsible for paying the invoice because in the past Probation had paid for their supplies out of their own funds. There was not a purchasing request completed authorizing the purchase, but the invoice was forwarded to the Auditor's Office to process for payment. After some discussion it was decided that the Commissioners would pay for the toners but in the future there would need to be a purchasing request form completed.

IT

John Evans, IT Tech, wanted to update the Board that the Treasurer does not have wireless access in her office. There were questions raised as to why the Treasurer's Office had a wireless access point, yet the other offices did not. Mr. Evans clarified that there is an access point for the Assessor to use (in the extra room in the Treasurer's Office) while there are assessment issues being addressed. No one can access the wireless point without a password. The access point was only named "Treasurer" to make it easier for the IT Director to decipher the locations.

RECORDS REQUEST

The Board received a records request from Claire Hunter. The request was for a list of road or construction projects that include a land schedule for takings and any and all contract plan sheets, engineering designs, or right-of-ways to be acquired for special projects. The Board forwarded the request to Highway Engineer, Ken Einselen.

FEMA

The Board received a letter from FEMA showing that 12 parcels are now included in the new flood plain mapping. The Board gave a copy to Planning and Zoning.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer, discussed with the Board the criteria for bridge inspection selection process.

The Board asked Mr. Einselen about StructurePoint and using Mr. Einselen to help reduce engineering costs. Mr. Einselen stated that it could save the county \$3500-\$4000 by having him participate in the inspections.

Mr. Einselen presented the Board with a list of ADA Guidelines/Public Right-of-Way Standards. Mr. Einselen stated that these notices would be distributed to the offices to have on file.

ENVIRONMENTAL HEALTH

Ken Scott, Environmental Health Officer, advised the Board that he had been in an accident with the county vehicle. Mr. Scott hit a boulder at a job site. He will get a couple of estimates and turn those in to the Board.

FROST ENGINEERING

Jerry Frost, Frost Engineering, was inquiring about the status of the bridge inspection process. The Board advised Mr. Frost that they are still working on it.

COUNTY ATTORNEY

The Board provided to Pat Roberts, County Attorney the contract for Novia Health Clinic. The Board would like Mr. Roberts to review the contract and address any issues and be ready to discuss those at the October 8, 2012 meeting.

SECURITY

Pro Tem Judge Morton wanted to discuss with the Board, security issues that he sees within the courthouse. Judge Morton prefaced the conversation with the point that he was not asking for money or requesting the Commissioners spend money they do not have in their budget. Judge Morton suggested that there be a committee established that could look at several areas within the courthouse that could have the security enhanced. Judge Morton also suggested that this committee look for grants or groups that could potentially help in modernizing the security.

INSURANCE

Mike Saine brought into the Board the contract that needed to be signed for Automated Group Administration. This is the new insurance company who took over January 1, 2012. Mr. Saine had reviewed and worked through several issues prior to getting the signatures. Commissioner Faust made a motion to sign the contract. Commissioner Boyer 2nd the motion and it passed 2-0.

MACALLISTER

The Board received an invoice for the annual generator maintenance at the jail. Chief Deputy Auditor, Mary Brown, thought the invoice had already been processed and would check to be sure.

Commissioner Faust made a motion to adjourn. Commissioner Boyer 2nd the motion. Motion passed 2-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSION

_____, **Chairman**
C. Craig Boyer

_____, Vice Chairman
H. Jon Faust

_____, Member
Joshua Francis

Attest: _____, Chief Deputy Auditor
Mary Brown