



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, JANUARY 22, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, January 22, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Don Morris–Town of Converse, Tom Gustin–City Council, and Fred Musselman– County Commissioner.

Absent: None.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties) and Bill Berkshire–Legal Counsel.

Others: None.

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the December 17, 2018 Board of Directors meeting. *Mr. Sailors motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (6–0.)* {Mr. Gustin had not arrived}

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for December end-of-year 2018 and January 2019. *Mr. Greer motioned to approve both financial reports and claims; Mr. Sailors seconded. Motion carried (6–0).* {Mr. Gustin had not arrived}

Election of Officers:

- **Chairman:** *Mr. Hunt nominated Mr. West as Chairman of the MCR(SW)D Board. Mr. Hunt motioned the nominations be closed and elect Mr. West by acclamation and proclamation. Motion carried (6–0).*
- **Vice Chairman:** *Mr. Morris nominated Mr. Sailors as Vice–Chairman of the MCR(SW)S Board. Mr. Greer motioned nominations be closed; Mr. Hunt seconded. Motion to close carried (6–0). Mr. Sailors was elected Vice–Chairman (6–0).*

- **Secretary:** *Mr. Morris nominated Mr. Hunt as Secretary of the MCR(SW)D Board. Mr. West motioned to close nominations; Mr. Greer seconded. Motion carried (6-0) Mr. Hunt was elected Secretary (6-0).*
- **Board of Finance Chairman:** *Mr. Hunt nominated Mr. Gustin as Chairman of the MCR(SW)D Board of Finance. Mr. West motioned to close nominations; Mr. Morris seconded. Motion to close nominations carried (6-0). Mr. Gustin was elected Chairman of the Board of Finance.*
- **Board of Finance Vice-Chairman:** *Mr. Musselman nominated Mr. Greer as Vice-Chairman of the MCR(SW)D Board of Finance. Mr. Morris motioned to close nominations; Mr. Greer seconded. Motion to close nominations carried (6-0).*

Naming of Controller/Financial Services:

- Mrs. St. John presented an email from Timothy Comerford (Comerford & Co. CPA) stating he wished to continue in his role of Controller/Financial Services to the District. *Mr. Hunt motioned to retain the services of Tim Comerford (Comerford & Co. CPA) for 2019; Mr. Greer seconded. Motion carried (6-0).*

Naming of Legal Counsel:

- Mrs. St. John noted Mr. Berkshire is in court. At the December 17, 2018 Board Meeting, Mr. Berkshire was asked if was interested in being retained as legal counsel for 2019. Mr. Berkshire stated he was interested in keeping the position. Mrs. St. John noted that Mr. Berkshire called and reiterated the wished to remain in his role of Legal Counsel to the District. *Mr. Hunt motioned to retain Mr. Berkshire as Legal Counsel for the District; Mr. Morris seconded. Motion carried (6-0).* Mr. West questioned what Mr. Berkshire received for collections of delinquent accounts. Mrs. St. John stated the only figure she knew was the \$5,000.00 retainer for the year, and any attorney fees collected were paid by the delinquent account directly to Berkshire Law Firm and he wasn't required to report those amounts to the District.

Director's Report:

- **Member's Manuals:** Mrs. St. John presented manuals to all Board Members. The current board members from 2013 also received new manuals. She asked all members to read the manuals.
- **2018 Review:** Mrs. St. John reviewed the accomplishments of the District during 2018. She discussed the gravel project on the east lot; the reorganization of the beautification/cleanup days hosted by the District, and the changes to the 4-H Fair booth. She also mentioned the improvements to the Ag-Day presentations, the increased number of Education Programs given to groups within the District, and forming a partnership with the More for Miami Coalition in the expired medication program. Finally, Mrs. St. John was elected to the Association of Indiana Solid Waste Management Districts Board of Directors where she represents half of the Northern Indiana Solid Waste Districts.

- AISWMD Update: The bills have all been filed for the 2019 Legislative Session. At this point, there are no bills that affect Districts Statewide. The lobby group for the Indiana SW Districts is keeping all bills watched.
- Mentor Program Update: Mrs. St. John has been working with her mentor and setting goals for 2019. One of her goals is to improve communications with the Board. She will be contacting all Board Members to set up time to work with them on their ideas on better communication.
- February HAZWOPR Training: Mrs. St. John told the board Wabash County is hosting a day long Hazardous Waste Training Refresher course. All District employees are due for their 8-hour refresher training for properly handling household hazardous waste collection. Mrs. St. John asked to close the District on February 20 for the day so all employees can attend the training. Mrs. St. John will advertise the day they will be closed ahead of time in the paper, on the radio, on the county website and on their Facebook page. *Mr. Gustin motioned to allow the District to close February 20 for training; Mr. Greer seconded. Motion carried (7-0).*
- Phone and Internet Rate and Service Change: Mrs. St. John noted the District contract with Comcast is up in March of 2019. She presented two options she was given by the Comcast representative. Both options included two better cameras with zoom capability (these would be in addition to the cameras already in place at the District), and faster internet service. One option included an upgrade to new phones and the number of phone stations. Mr. West suggested talking to Jim at Intrasect to get his opinion about both options.

Lawyer's Report:

- None.

Old Business:

- Mrs. St. John stated she is still researching the lighting for the east side of the building. She is also researching the better cost of snow guards versus adding on a lean-to over the main entrance.

New Business:

- There was none.

Public Comment: None.

Next Board Meeting:

- **BOARD OF DIRECTORS– FEBRUARY 19, 2019 at 1:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman